

**NOTICE OF A MEETING OF THE
CITY OF MEADOWLAKES PLANNING & ZONING COMMISSION**

Notice is hereby given that a Meadowlakes Planning & Zoning Commission Meeting will be held on Friday, the 29th day of October, 2010, at 9:30 A.M. in the Meadowlakes City Hall at 177 Broadmoor, Totten Hall, Meadowlakes, Texas, at which time the following subjects will be discussed, to wit:

I. CALL TO ORDER AND QUORUM DETERMINATION:

II. NEW BUSINESS:

- A. Action/discussion: Statement of Office and Oath of Office; All members compliant with Open Records and Open Meetings Act Training – Wendling
- B. Action/discussion: Approval of the March 1, 2010 meeting minutes – Carpenter
- C. Discussion: Affirm Place Numbers, Board Members and Position Expiration Dates for Planning & Zoning Commission – Carpenter/Wendling
- D. Action/discussion: Appointment/nomination of P&Z Secretary – Carpenter

III. CITIZEN COMMENTS:

- A. As requested

IV. CHAIRMAN AND COMMISSION ANNOUNCEMENTS: about items of Community Interest

(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.

- *expressions of thanks, congratulations, or condolence;*
- *information regarding holiday schedules;*
- *an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public employment is not an honorary or salutary recognition for purposes of this subdivision;*
- *a reminder about an upcoming event organized or sponsored by the governing body;*
- *information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and*
- *announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.)*

- A. As requested.

V. ADJOURNMENT:

THE PUBLIC IS INVITED TO PLANNING & ZONING COMMISSION MEETINGS

We, the undersigned authorities, do certify that this Notice of Meeting was posted at Meadowlakes City Hall, the security gate kiosk and on the city's website, convenient to the public, on or before October 25, 2010 by 3:00 P.M. and remained so posted continuously for at least 72 hours immediately preceding the day of said meeting.

Tom Carpenter

Tom Carpenter, Planning & Zoning Commission Chairman

/s/ Linda A. Wendling

Linda A. Wendling, Interim P&Z Secretary

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED
AUXILIARY AIDS OR SERVICES ARE REQUESTED TO CONTACT THE CITY SECRETARY'S
OFFICE AT (830) 693-6840 FORTY-EIGHT (48) HOURS PRIOR TO THE MEETING TIME.

Posting Removed: _____ **at** _____ **by** _____

(To be recorded upon removal, document retention at City Hall, posting removal date will not be reposted via website)