

VARIANCE REQUEST

Note to requestor: Variance must be signed by property owner only. Also, if you are representing the property owner then a letter signed by the property owner stating such representation shall be provided at the time this request is submitted.

DATE OF REQUEST: _____ OWNER'S NAME: _____

PROPERTY'S ADDRESS: _____ PROPERTY'S LOT NO: _____

VARIANCE REQUESTED BY: _____

ADDRESS: _____

TELEPHONE: _____

The City Building Committee &/or City Planning & Zoning Committee &/or City Council may grant variances,

on a case by case basis considering the merits, for the following: (Circle one)

- #1 SETBACK from front _____, back _____, side _____ lot boundary line
- #2 LOCATION of structure
- #3 TYPE OF MATERIAL USED IN CONSTRUCTION
- #4 PERCENTAGE OF MASONRY USED IN CONSTRUCTION
- #5 TEMPORARY PLACEMENT OF BUILDING MATERIALS WHILE USED IN CONSTRUCTION
- #6 OTHER:(describe) _____

REASON FOR REQUEST: _____

Property Owner's Signature _____ **Date** _____ **Amended Plats Exist:**
YES or NO

DATE _____ APPROVED _____ DISAPPROVED _____

Variance fee: \$100.00 Ck # _____

Five (5) signatures required:

ACTION BY CITY COMMITTEE:
Variance requests must go before the Building Committee and the City Council.