

**City of Meadowlakes
Planning & Zoning Commission
September 22, 2015**

I. CALL TO ORDER AND QUORUM DETERMINATION:

Chairman Tom Carpenter called the meeting to order at 11:00 a.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were Sim Fernandes, Herb Lewis and Amy Reeves. Also present was City Secretary Christy Fath and Loren Meiner. Member Jerrial Wafer was absent.

II. CITIZEN COMMENTS:

A. There were no citizen comments.

IV. NEW BUSINESS:

A. Action/discussion: Approval of April 30, 2015 meeting minutes.

Mr. Carpenter stated that the minutes were provided for their review earlier and requested a motion. Member Herb Lewis made a motion to adopt the minutes as presented. Member Amy Reeves seconded the motion. The motion carried by unanimous vote of the committee members present.

B. Action/discussion: Appointment of two Commission members to the CBC Application Review Committee – Carpenter. Chairman Tom Carpenter nominated Member Amy Reeves and Member Sim Fernandes to serve on the CBC application review committee. Chairman Tom Carpenter made a motion to appoint Member Amy Reeves and Member Sim Fernandes to serve on the CBC application review committee. Member Herb Lewis seconded the motion. The motion carried by unanimous vote of the committee members present.

V. CHAIRMAN AND COMMISSION ANNOUNCEMENTS: about items of Community Interest

(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.

- expressions of thanks, congratulations, or condolence;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public employment is not an honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.)

A. As requested: City Secretary Christy Fath discussed possibility of scheduling a set meeting after new members are appointed. Chairman Tom Carpenter thanked City Secretary for all her hard work.

VI. ADJOURNMENT: Member Sim Fernandes made a motion to adjourn the meeting. Member Herb Lewis seconded the motion. The motion carried

by unanimous vote of the committee members present. The meeting was adjourned at 11:05 a.m.

Approved:

/s/ Tom Carpenter
Chairman

Date: _____

Attest:

/s/ Loren Meiner
P&Z Secretary

Date: _____