

**City of Meadowlakes
Planning & Zoning Commission
January 6, 2015**

I. CALL TO ORDER AND QUORUM DETERMINATION:

Chairman Tom Carpenter called the meeting to order at 11:36 a.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were Sim Fernandes, Herb Lewis and Amy Reeves. Also present was City Secretary Christy Fath.

II. CITIZEN COMMENTS:

A. There were no citizen comments.

IV. NEW BUSINESS:

A. Action/discussion: Approval of September 2nd, 2014 meeting minutes.

Mr. Carpenter stated that the minutes were provided for their review earlier and requested a motion. Member Herb Lewis made a motion to adopt the minutes as presented. Member Sim Fernandes seconded the motion. The motion carried by unanimous vote of the committee members present.

B. Action/discussion: Appointment of Vice-Chairman. City Secretary Christy Fath discussed the appointment to the Committee. Member Herb Lewis volunteered to be Vice-Chair. Chairman Tom Carpenter appointed Member Herb Lewis as Vice-Chair.

C. Action/discussion: Request for approval of amended plat received from Cuplin & Associates for property owners Nancy Heerssen and Hardin Family Trust to amend lot numbers 121 and 355 into 121A and 355A – Carpenter. Member Herb Lewis made a motion to approve the amended plat. Member Sim Fernandes seconded the motion. The motion carried by unanimous vote of the committee members present.

V. CHAIRMAN AND COMMISSION ANNOUNCEMENTS: about items of
Community Interest

(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.

- expressions of thanks, congratulations, or condolence;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public employment is not an honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.)

A. As requested: Member Herb Lewis recommended that the official map be updated, that the current map is out of date. He stated that he would be willing to help Willis, Sherman & Associates work on updating the map.

VI. ADJOURNMENT: Chairman Tom Carpenter welcomed the new Commission members and the meeting was adjourned at 11:45 a.m.

Approved:

/s/ Tom Carpenter
Chairman

Date: *4/13/2015*

Attest:

/s/ Christy Fath
P&Z Secretary

Date: *4/13/2015*