

**City of Meadowlakes
Planning & Zoning Commission
April 25th, 2013**

I. CALL TO ORDER AND QUORUM DETERMINATION:

Chairman Tom Carpenter called the meeting to order at 9:00 a.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were John Sopol, Sherri Miller and Herb Lewis. Also present was City Secretary Stephanie Littleton.

II. CITIZEN COMMENTS:

A. There were no citizen comments.

III. OLD BUSINESS:

A. Action/Discussion: Vacancy of position formerly held by Bob Ryan.

After committee discussion, it was determined that any further action would require approval of the POA board and to date none had been taken.

IV. NEW BUSINESS:

A. Action/discussion: Approval of January 10th, 2013 meeting minutes.

Mr. Carpenter stated that the minutes were provided for their review earlier and requested a motion. Member Jack Sopol made a motion to adopt the minutes as presented. Member Herb Lewis seconded the motion. The motion carried by unanimous vote of the committee members present.

B. Action/discussion: Request for approval of amended plat received from Don Sherman to amend Lot numbers 4X-06 and 4X-07 in to 4X-07A.

Mr. Carpenter introduced this item by stating that the amended plats were on their table for review. Committee discussion ensued. Member Herb Lewis made a motion to approve and recommend that the City Council also approve the amended plat request as submitted. Member Jack Sopol seconded the motion. The motion carried by a unanimous vote of the committee members present.

V. CHAIRMAN AND COMMISSION ANNOUNCEMENTS: about items of Community Interest

(Announcements during this agenda item are limited to the following, as authorized under Section 551.0415, Tex. Gov't Code.

- expressions of thanks, congratulations, or condolence;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public employment is not an honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.)

VI. ADJOURNMENT: The meeting was adjourned at 9:03 a.m.

Approved:

/s/ Tom Carpenter _____ **Date:** 8/9/13 _____
Chairman

Attest:

/s/ Stephanie Littleton _____ **Date:** 8/9/13 _____
P&Z Secretary