

City of Meadowlakes Workshop Minutes July 19, 2016

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Alton Fields
Councilmember Clancy Stephenson
Councilmember Jerry Drummond

Absent:

Councilmember Barry Cunningham

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner

The Workshop was called to order at 2:08 p.m. by Mayor Raesener. The following items were discussed during the meeting with no formal action being taken by the Council.

- **Fiscal Year 2017 Budget Workshop**

The Workshop was adjourned at 4:14 p.m.

City of Meadowlakes Stated Meeting Minutes July 19, 2016

On this the 19th day of July, 2016 the Council of the City of Meadowlakes convened in regular session at 5:01 p.m. at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas.

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Alton Fields
Councilmember Clancy Stephenson
Councilmember Jerry Drummond

Absent:

Councilmember Barry Cunningham

Staff Present:

City Manager Johnnie Thompson
City Secretary Loren Meiner
Public Works Director Mike Williams

Guest Present

Johnny Campbell

- 1. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Raesener called the meeting to order at 5:04 p.m. and announced the presence of a quorum. Councilmember Cunningham was absent.
- 2. PLEDGE OF ALLEGIANCE AND PRAYER:** Mayor Raesener led the Council and guests in the Pledge of Allegiance. Larson Lloyd, resident, led the Council and guests in prayer.
- 3. CITIZEN COMMENTS:** Christine Forsyth, resident, provided an email attachment to the Council; "Do we need a police department? Are we willing to pay for it? 7/13/2016". In

Christine's opinion, Meadowlakes does not have the crime to justify the expense of a police department. Christine stated that the Workshops must be announced like the City Council meetings, Workshops were not designed to get the discussion over with each month before the Council Meetings. Christine asks, please do not give notice of an up or down vote for a police department on a Friday when the votes have to be in on the following Tuesday.

Georgina Christy, resident, referring to new business item 7-C "Transfer of funds from the General Fund to the Recreation for immediate cart path repairs." Georgina stated that the price quote was roughly \$15,000.00 - \$18,000.00 for the repairs. The #10 hole needs repairs as well as the underground watering system. Georgina believes we can make repairs that will not cost that much.

Carolyn Richmond, resident, referring to Old Business item 6 "Capital Improvement Committee and Long Range Planning Committee." Carolyn stated that we need to plan for specific delineation of capital improvements needs with a time frame, costs, funding, and a guideline for the Council 3 years, 5 years, 10 years, and 20 years in the future.

- 4. MONTHLY STANDARD LIVE REPORTS:** Larson Lloyd, resident and a representative from the Northland Cable Company, advised the Council and guests that in the next 30 days Northland Cable Company will be coming into Meadowlakes to change out modems, check the Wi-Fi signal throughout homes, and will be doing upgrades that will enable more feeds coming into the Meadowlakes residents' homes. There is no additional charges for the services and very little digging, if any. Northland Cable will keep the residents and City Hall up to date on the happenings.

Johnnie stated that the repairs to the dam are almost complete. The new Meadowlakes website should be up and running by the middle of August. Johnnie announced the newest City employee is JoAnn Dixon, Accounts Payable Clerk. Johnnie stated that everything else is running smoothly.

Mike Williams clarified the boil water notice issue. Mike stated that it was a combination of reduction in water pressure that was caused by excessive water usages mostly from residents' irrigation systems. Mike stated that anytime the water pressure drops to a certain point, the control system notifies the City Public Works employees. It is then mandatory from Texas Commission on Environmental Quality (TCEQ) that water samples be collected as a precaution. The Meadowlakes Public Works Department had sent in 3 water samples that same day, and all were good. At this time residents are allowed to water any days of the week. Mike stated that a larger storage, pump is needed to prevent this from happening in the future. Mike and Johnnie are still meeting and discussing solutions with engineers.

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the major highlights of the June 2016 monthly reports listed below. He updated the Councilmembers and the audience on the ongoing projects, including the renovation of the pro shop, irrigation pump repair and increasing water usage.

5. CONSENT ITEMS:

- A. June 21st, 2016 Stated City Council Meeting Minutes – Loren Meiner, City Secretary**
- B. Ordinance Enforcement June 2016 Activity Report – Pat Preston, Ordinance Officer**
- C. Animal Control June 2016 Activity Report - Robbie Galaway, Animal Control Officer**

- D. Patrol June 2016 Activity Report - provided by Meadowlakes Patrol Officers**
- E. City Building Committee June 2016 Activity Report – Blair Feller, Chairman**
- F. Vandalism/Incident June 2016 Report – Loren Meiner, City Secretary**
- G. Public Works Department June 2016 Activity Report - Mike Williams, PWD**
- H. June 2016 Financial and Disbursement Reports - Johnnie Thompson, City Manager**

After Council discussion, Councilmember Fields made a motion to approve the consent items as presented. Councilmember Barry seconded the motion. It passed by a unanimous vote of the Councilmembers present.

6. OLD BUSINESS ITEMS:

- A. Discussion/Action: Related to the Capital Improvement Committee and Long Range Planning Committee report.** Councilmember Barry recommended that he be replaced by Councilmember Cunningham for the Capital Improvement Committee and Long Range Planning Committee. Councilmember Stephenson moved that Councilmember Cunningham be appointed the new CIC/LRP Council representative. Councilmember Barry seconded the motion. It passed by a unanimous vote of the Councilmembers present.

7. NEW BUSINESS ITEMS:

- A. Discussion/Action: Entering into a contract with Marble Falls Emergency Medical Services, Inc. for emergency medical and transport services.**

Johnny Campbell, Executive Director of the Marble Falls Area EMS, Inc., presented the Council with a report on EMS activities. Mr. Campbell stated that since October 1, 2015, Meadowlakes has accounted for 187 of the ambulance calls. On average, it takes 7 minutes from the time the call comes in until the ambulance(s) are at your door. After Council discussion, Councilmember Fields moved to approve the extension of the Marble Falls Emergency Medical Services, Inc. contract another three years, with slight increases in the annual city contribution each year. The motion was seconded by Councilmember Stephenson and it passed unanimously.
- B. Discussion/Action: Authorizing the Mayor and City Manager to execute a letter of engagement with Neffendorf, Knopp, Doss & Company P.C. of Fredericksburg for conducting the Fiscal year 2016 financial audit.** Johnnie stated that Neffendorf, Kopp, Doss & Company, P.C., certified public accountants, have been conducting the City's internal audits for many years, and would like to continue using them. After Council discussion, Councilmember Barry made a motion to authorize the execution of a letter of engagement with Neffendorf, Kopp, Doss & Company, P.C. of Fredericksburg for conducting the Fiscal year 2016 financial audit. The motion was seconded by Councilmember Fields and it passed unanimously.
- C. Discussion/Action: Transfer of funds from the General Fund to the Recreation Fund for immediate cart path repairs.** Johnnie stated that he and Councilmember Fields have been discussing repairs and costs for the #10 golf hole. The costs will be around \$15,000.00 - \$18,000.00 if the City hires a contractor. The costs would be around \$11,000.00 if the City stays in house. After Council discussion, Councilmember Fields made a motion to approve the transfer \$11,000 from the General Fund to the Recreation Fund for immediate cart path repairs. The motion was seconded by Councilmember Stephenson and it passed unanimously.

D. Discussion/Action: Approving job description for City Manager. Johnnie informed the Council that the provided copy of the job description for City Manager had minor grammar errors that will be corrected. Johnnie stated that the job description as presented clarifies the City Manager's specific job description and establishes his job requirements, providing a management tool, while Ordinance and State Laws establish his job requirements, providing a management tool.

After Council review and discussion, Councilmember Fields made a motion to approve the revised job description for City Manager as presented. The motion was seconded by Councilmember Barry and it passed unanimously.

E. Discussion/Action: Authorizing City Manager to make an additional principal payment on the City's water tank lease/purchase. Johnnie stated that by making a principal payment of roughly around \$54,000.00 towards the City's water tank lease/purchase, this would be saving the City around \$500.00 in interest fees. After Council discussion, Councilmember Barry moved to approve the additional principal payment to the City's water tank lease/purchase. The motion was seconded by Councilmember Fields and it passed unanimously.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

A. Special Called Meeting will be held on July 27, 2016 at 4:30 p.m.

B. The next regularly scheduled meeting will be held on July 19th, 2016 at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:14 p.m.

Approved:

/S/ Mary Ann Raesener **Date:** July 19, 2016
Mayor, Mary Ann Raesener

Attest:

/s/ Loren Meiner **Date:** July 19, 2016
City Secretary, Loren Meiner