

**City of Meadowlakes  
Stated Meeting Minutes  
March 8, 2016**

On this the 8<sup>th</sup> day of March, 2016 the Council of the City of Meadowlakes convened in regular session at 5:00 P.M. at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas.

**Council Members Present:**

Mary Ann Raesener  
Mike Barry  
Jerry Drummond  
Barry Cunningham  
Clancy Stephenson  
Alton Fields

Mayor  
Councilmember  
Councilmember  
Councilmember  
Councilmember  
Councilmember

**Staff Present:**

Johnnie Thompson  
Loren Meiner  
Mike Williams

City Manager  
City Secretary  
Public Works Director

**Guest Present:**

Keith Neffendorf (Neffendorf & Knopp P.C.)  
Traci Neffendorf (Neffendorf & Knopp P.C.)

**1. CALL TO ORDER AND QUORUM DETERMINATION:**

Mayor Raesener called the meeting to order at 5:00 P.M. and announced the presence of a quorum.

**2. PLEDGE OF ALLEGIANCE AND PRAYER:**

Councilmember Drummond led the Council and guests in the Pledge of Allegiance. Franzella Jones, resident, led the Council and guests in prayer.

**3. CITIZEN COMMENTS:**

~ Resident Carolyn Richmond stated that she went through the Meadowlakes Public Safety Committee report, and she thinks our policing requirements are not like other Cites, regardless of the population size of Meadowlakes. She looked back at the previous years of the Meadowlakes ordinance and traffic control reports, and did not see a significant change. She believes we should have trigger points to decide when to establish a police department.

~ Resident Christine Forsyth stated that she is disappointed with the Meadowlakes rules and procedures. She does not think we are correctly comparing other cities to

Meadowlakes in the police department. Ms. Forsyth thinks that Meadowlakes does not have the crime to establish a police department.

**4. MONTHLY STANDARD LIVE REPORTS:**

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the February 2016 monthly reports as listed below.

**5. CONSENT ITEMS:**

- A. February 9th, 2016 Stated City Council Meeting Minutes & February 24<sup>th</sup>, 2016 Called City Council Meeting Minutes – Loren Meiner, City Secretary**
- B. Ordinance Enforcement February 2016 Activity Report – Pat Preston, Ordinance Officer**
- C. Animal Control February 2016 Activity Report - Robbie Galaway, Animal Control Officer**
- D. Patrol Activity February 2016 Report - provided by Meadowlakes Patrol Officers**
- E. Vandalism/Incident February 2016 Report- Loren Meiner, City Secretary**
- F. City Building Committee February 2016 Activity Report – Blair Feller, Chairman**
- G. Public Works Department February 2016 Activity Report - Mike Williams, PWD**
- H. February 2016 Detailed Financials Report - Johnnie Thompson, City Manager**
- I. Authorizing the City manager to transfer \$17,127 in “Vehicle Replacement” funds from the Utility Fund to the General Fund to fund a portion of the purchase of a new vehicle for the General Fund.**

After Council discussion, Councilmember Barry Cunningham made a motion to approve the consent items as presented. Councilmember Jerry Drummond seconded the motion. It passed by a unanimous vote of the Councilmembers present.

**6. OLD BUSINESS ITEMS:**

**A. Discussion/Action: Resolution 2016-03 - Adopting City Council Rules and Procedures.**

After a general discussion and review of the revised “City Council Rules and Procedures”, Councilmember Fields made a motion to approve Resolution 2016-03 “A Resolution by the City of Meadowlakes City Council Rules and Procedures’. The motion was seconded by Councilmember Drummond. The motion was approved by a vote of four of the Councilmembers, with Councilmember Stephenson abstaining.

**7. NEW BUSINESS ITEMS:**

**A. Discussion/Action: Resolution 2016-05 - Approving the Fiscal Year 2015 annual financial report (audit).**

Mr. Keith Neffendorf (Certified Public Accountant with Neffendorf & Knopp, P.C.) stated that he and his wife, as well as auditing partner, Traci Neffendorf, have finished the annual audit for the City of Meadowlakes. Mr. Neffendorf summarized the audit report in general touching on the major highlights and contents of the Independent Auditor's Report. It was noted by Mr. Neffendorf that due to the pending dissolution of the Meadowlakes Public Facility Corporation that he had wrote off the \$278,394 loan made to the Corporation by the Utility Fund due to it be uncollectible.

Mr. Neffendorf stated based on their auditing of the City's financial reporting and Generally Accepted Accounting Principles the City been given an 'Unqualified Opinion' which is often called a clean audit opinion. Mr. Neffendorf also stated that the City has been consistent with their accounting and reporting, he thanked staff for their cooperation. Mayor Raesener and City Manager Johnnie Thompson thanked Mr. Neffendorf. After brief Council discussion, Councilmember Fields made a motion to approve Resolution 2016-05 "A Resolution by the City of Meadowlakes, Burnet County, Texas, accepting the Fiscal Year Ending September 30, 2015, as prepared by Neffendorf & Knopp Company P.C." The motion was seconded by Councilmember Drummond. It passed by a unanimous vote of the Council Member.

**B. Discussion/Action: Resolution 2016-04 – Approving the City of Meadowlakes investment policy.**

City Manager Johnnie Thompson presented the investment policy. Councilmember Fields made a motion to approve Resolution 2016-04 "A Resolution by the City of Meadowlakes, Burnet County, Texas Re-adopting the City of Meadowlakes Investment Policy". Councilmember Cunningham seconded the motion and it passed by a unanimous vote of the Council Member.

**C. Discussion/Action: Presentation of the Public Safety Committee report on creation of a police department.**

Chairman of the Public Safety Committee, Bob Brown presented his committee's report on the creation of a police department for the City of Meadowlakes. After Council discussion, no action was taken.

**D. Discussion/Action: Variance request to allow construction of a fishing pier at 305 Meadowlakes Drive for owner David Schofman.**

Public Works Director Mike Williams stated that the federal floodplain requires that a variance request be approved before a resident applies for a building permit if a property is located in the 100 year flood plan. After Council discussion, Councilmember Cunningham made a motion to approve the variance request. The motion was seconded by Councilmember Barry. The motion carried by a vote of four of the Councilmembers "For" and Councilmember Fields abstaining.

**8. COUNCIL & MAYOR ANNOUNCEMENTS:**

- A.** Councilmember Stephenson stated that in his opinion, there has been a lot of items on the previous agendas that do not get resolved. He said that items that

have not been resolved should go on the upcoming month's agenda. Councilmember Barry stated that two Councilmembers can place a new agenda item on the agenda. If an item is not resolved, it may be placed on future agenda under Old Business.

- B.** Hazardous Waste Collection Day to be held at the visitors parking lot at the football field on Manzano Mile, May 24th, 2016
- C.** The next regularly scheduled meeting will be held April 12th, 2016 at 5:00 P.M. City Hall

**9. ADJOURNMENT:** Mayor Raesener adjourned the meeting at 6:30 P.M.

**Approved:**

/s/ Mary Ann Raesener                      **Date:** March 8, 2016  
Mayor, Mary Ann Raesener

**Attest:**

/s/ Loren Meiner                              **Date:** March 8, 2016  
City Secretary, Loren Meiner