

**City of Meadowlakes
Stated Meeting Minutes
April 8, 2014**

- I. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Pro Tem Barry Cunningham called the meeting to order at 5:00 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Mary Ann Raesener, Clancy Stephenson and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton. Mayor Don Williams and Councilmember Alton Fields were not in attendance.
- II. PLEDGE OF ALLEGIANCE AND PRAYER:** Mary Ann Raesener led the Council and guests in the Pledge of Allegiance and Pat Preston led the Council and guests in prayer.
- III. MONTHLY STANDARD LIVE REPORTS:**
City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours, ordinance & parking violations and the financial condition of the various City funds. He updated council on the water storage tank project, the hiring of Christy Fath as City Secretary, and the deputies efforts to enforce traffic control. Mr. Thompson concluded his report by updating the Council on the new golf cart crossing signs and the clubs remodel pricing.
- IV. CITIZEN COMMENTS:** Resident Chess Long addressed council and residents about the school bond election. Various residents addressed traffic concerns.
- V. CONSENT ITEMS**
- A.** March 14th, 2014 Meeting Minutes –Stephanie Littleton, City Secretary
 - B.** Ordinance Enforcement March 2014 Activity Report – Pat Preston
 - C.** Animal Control March 2014 Activity Report - Robbie Galaway, Officer
 - D.** Patrol Activity March 2014 Report - provided by Meadowlakes Patrol Officers
 - E.** Vandalism/Incident March 2014 Activity Report – Stephanie Littleton, City Secretary
 - F.** City Building Committee March 2014 Activity Report – Blair Feller, Chairman

 - G.** Public Works Department March 2014 Activity Report - Mike Williams, PWD

H. March 2014 Detailed Financials Report - Johnnie Thompson, City Manager

After Council discussion, Councilmember Gary Hammond made a motion to approve the consent items as presented. Councilmember Mary Ann Raesener seconded the motion. It passed by a unanimous vote of the Councilmembers present.

VI. **OLD BUSINESS:**

- A. *Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition.* Jeff Wilson briefed the council on the summary financial page information, both revenue and expenses are below budget. Council discussion ensued.
- B. *Action/Discussion/Status Update: May 10, 2014 General Election.* City Secretary Stephanie Littleton updated the Council on the election news, giving the days and times for early voting.

VII. **NEW BUSINESS**

- A. Action/Discussion: **Resolution 14-002 A RESOLUTION ACCEPTING THE FISCAL YEAR 2013 AUDIT, FINANCIAL STATEMENT AND OPINION FOR FISCAL YEAR ENDING SEPTEMBER 30, 2013, AS PREPARED BY NEFFENDORF KNOPP DOSS & CO ACCOUNTANTS, AND AUTHORIZING THE CITY SECRETARY TO FILE THE AUDIT IN ACCORDANCE WITH THE PROVISIONS OF CHAPTER 103.003, TEXAS LOCAL GOVERNMENT CODE-** City Manager Johnnie Thompson made a correction to accounting firm name. After council discussion, Councilmember Mary Ann Raesener made a motion to approve Resolution 14-002. The motion was seconded by Councilmember Gary Hammond and passed by unanimous vote of the members present.
- B. Action/Discussion: **Resolution 14-003 A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS, RE-ADOPTING THE CITY OF MEADOWLAKES INVESTMENT POLICY ATTACHED HERETO AS EXHIBIT "A"; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE-** City Manager Johnnie Thompson outlined the changes for this annual revision. Council discussion ensued. Councilmember Gary Hammond made a motion to approve Resolution 14-003. The motion was seconded by Councilmember Mary Ann Raesener and passed by unanimous vote of the members present.

- C. Action/Discussion: Resolution 14-004 A RESOLUTION CONFIRMING THE APPOINTMENT OF CHRISTY WARWICK FATH AS CITY SECRETARY-** After brief Council discussion, Councilmember Mary Ann Raesener made a motion to approve the appointment of Christy Warwick Fath as City Secretary. The motion was seconded by Councilmember Gary Hammond and passed by unanimous vote of the members present.
- D. Action/Discussion: Repairs to City's wastewater pump stations.** Public Works Director Mike Williams and City Manager Johnnie Thompson outlined the needed repairs and associated costs on the Broadmoor and Turkey Run lift stations. Mr. Thompson notified Council that his \$7,500 purchasing allowance was exceeded.
- E. Action/Discussion: Drought contingency and water conservation measures.** Public Works Director Mike Williams informed Council that once a week watering schedule would be likely within a few days, and letters would be going out by the end of the week. Mr. Williams concluded by talking to the Council about public notification procedures.
- F. Action/Discussion: Mayor's Proclamation Declaring April as Child Abuse Prevention and Awareness Month-** Councilmember Mary Ann Raesener made a motion to approve the Proclamation. The motion was seconded by Councilmember Gary Hammond and passed by unanimous vote of the members present.
- G. Action/Discussion: May Stated Council meeting timing and election canvassing requirements-** City Secretary Stephanie Littleton discussed canvassing requirements and how it would affect the May Stated meeting. After Council discussion Councilmember Clancy Stephenson made a motion to move the meeting to Wednesday, May 21st, 2014. The motion was seconded by Councilmember Mary Ann Raesener and passed by unanimous vote of the members present.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

- A. The next regularly scheduled meeting will be held May 21st, 2014 at 5:00 p.m.

- IX. ADJOURNMENT:** Mayor Pro Tem Cunningham adjourned the meeting at 6:08 pm.

Approved:

/s/ Mary Ann Raesener _____ **Date:** _____
Mayor, Mary Ann Raesener

Attest:

/s/ Stephanie Littleton _____ **Date:** _____
City Secretary, Stephanie Littleton