

City of Meadowlakes Stated Meeting Minutes September 10, 2013

- I. CALL TO ORDER AND QUORUM DETERMINATION:** Mayor Don Williams called the meeting to order at 5:06 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mary Ann Raesener, Alton Fields, Clancy Stephenson and Gary Hammond. Also present was City Manager Johnnie Thompson and City Secretary Stephanie Littleton.
- II. PLEDGE OF ALLEGIANCE AND PRAYER:** Alton Fields led the Council and guests in the Pledge of Allegiance and Roy Belcher led the Council and guests in prayer.
- III. MONTHLY STANDARD LIVE REPORTS:**
City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours, ordinance & parking violations and the financial condition of the various City funds. Mr. Thompson concluded his presentation with an update on the construction progress of the new water storage tank, stating that the tankage is complete; painters begin in October, then 2-3 weeks later the baffling will be installed, and then a few weeks later the sterilization process will be completed and shortly thereafter the tank will be put in to service.
- IV. CONSENT ITEMS:**
- A.** August 13th, 2013 Meeting Minutes –Stephanie Littleton, City Secretary
 - B.** Ordinance Enforcement August 2013 Activity Report – Pat Preston
 - C.** Animal Control August 2013 Activity Report - Robbie Galaway, Officer
 - D.** Patrol Activity August 2013 Report - provided by Meadowlakes Patrol Officers
 - E.** Vandalism/Incident August 2013 Activity Report – Stephanie Littleton, City Secretary
 - F.** City Building Committee August 2013 Activity Report - Don Wheeler, Chairman
 - G.** Public Works Department August 2013 Activity Report - Mike Williams, PWD
 - H.** August 2013 Detailed Financials Report - Johnnie Thompson, City Manager

After Council discussion, Councilmember Hammond made a motion to approve the consent items as presented. Councilmember Fields seconded the motion. It passed by a unanimous vote of the Councilmembers present.

V. CITIZEN COMMENTS: Residents Carol Inman, Linda Wier, Christine Forsyth, Franzella Jones, Opal Seals, Louise Cassingham and Spencer Platt all expressed their concerns and opinions regarding the golf course operations, budget and potential restaurant closure.

VI. OLD BUSINESS:

A. Action/Discussion/Status Update: *Meadowlakes Public Facility Corporation operations and financial condition.* There was no discussion or action on this item.

B. Action/Discussion: *Authorization for City Manager to award contract for repairs to municipal building.* City Manager Johnnie Thompson updated the Council regarding the one bid received for roof repairs, which exceeded the insurance estimate by \$3,200. Mr. Thompson also stated that the contractor suggested replacing the deteriorating roof insulation at an additional cost of \$3,500. He concluded by asking the Council for authorization to move forward with an additional \$6,850 to complete repairs. Councilmember Raesener made a motion to approve authorizing the additional funds for repairs. The motion was seconded by Councilmember Hammond and passed by a unanimous vote of the Councilmembers present.

VII. NEW BUSINESS

A. Action/Discussion: ***Resolution 13-06 "A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS ESTABLISHING THE FISCAL YEAR 2014 ANNUAL REIMBURSEMENT COST AGREEMENT (ARCA) BETWEEN THE CITY AND THE MEADOWLAKES PUBLIC FACILITY CORPORATION; APPROVING SAID CORPORATION'S FISCAL YEAR 2014 OPERATING BUDGET."*** Mayor Williams introduced this item by stating his recommendation to accept the ARCA to enable the City to freeze the PFC loan payments for one year. Council discussion ensued, after which, Councilmember Cunningham moved to adopt Resolution 13-006 and the attached Exhibit A. Councilmember Fields seconded the motion and it passed by a unanimous vote of the Councilmembers present. Regarding Exhibit "B", the FY2014 PFC budget, of the Resolution, Mayor Williams gave the Council the option to reject the proposed budget submitted September 2nd and instead accept the proposed budget submitted July 24th with changes generated from the ARCA that include the suspension of the \$12,000 loan payment.

Councilmember Fields made a motion to accept the July 24th proposed budget. The motion was seconded by Councilmember Raesener and passed by a vote of 4-1 with Councilmember Stephenson providing the sole nay vote.

- B. Action/Discussion: Ordinance 2013-05 - Adoption of the 2013-2014 fiscal year budget** (Local Gov't Code Sec. 102.007 (A and B)) Councilmember Fields made a motion to adopt Ordinance 2013-05 adopting the fiscal year 2013-2014 budget. The motion was seconded by Councilmember Cunningham, but the motion was withdrawn at the request of City manager Thompson so that the required phrasing could be added. Councilmember Fields then stated "I move to ratify that the fiscal year 2014 Budget will raise \$244 more in ad valorem tax income than last year". The motion was seconded by Councilmember Cunningham and passed by a unanimous vote of the Councilmembers present. After the first motion, Councilmember Fields made a second motion to adopt Ordinance 2013-05 and the attached fiscal year budget. The motion was seconded by Councilmember Cunningham and passed by a unanimous vote of the Councilmembers present.
- C. Action/discussion/adoption: Ordinance 2013-06 - Adoption of the 2013 Ad Valorem tax rate** (Local Gov't Code Sec. 102.009) Councilmember Raesener moved "to recommend that Ordinance 2013-06 be adopted as presented which adopts a combined ad valorem tax rate of \$0.3206 with \$0.1686 for maintenance and operation of the City and a rate of \$0.152 for retirement of bonded debt to generate a total of \$620,000. The proposed tax rate meets the funding requirements of the fiscal year 2014 budget". The motion was seconded by Councilmember Hammond and passed by a unanimous vote of the Councilmembers present.
- D. Action/Discussion: Resolution 13-07-Nomination Selection for BCAD Board of Directors.** This item was tabled for future discussion.
- E. Action/Discussion: Amending section 3(d) of the Comprehensive Financial Management Policy adopted 6/12/12; Accounting, Auditing and Financial Reporting, Signature of Checks.** City Manager Johnnie Thompson informed the Council that due to the recent bank change, there was a need to revise the current policy in order to increase internal controls. Councilmember Raesener made a motion to accept the amendments. The motion was seconded by Councilmember Fields and passed by a unanimous vote of the Councilmembers present.
- F. Action/Discussion: Requesting City staff to develop a Request for Proposal for golf club management companies with experience in managing facilities like HFGC.** Councilmember Raesener requested this agenda item and stated she believes the Public Facility

