

**City of Meadowlakes
Stated Meeting Minutes
May 14, 2013**

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:00 p.m. declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Councilmembers present were Barry Cunningham, Mary Ann Raesener, Paul Sarcione and Franzella Jones. Also present were City Manager Johnnie Thompson and City Secretary Stephanie Littleton. Councilmember Gary Hammond was not in attendance.

II. PLEDGE OF ALLEGIANCE AND PRAYER: Paul Sarcione led the Council and guests in the Pledge of Allegiance and Pat Preston led the Council and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:

City Manager Johnnie Thompson addressed the Council and citizens, summarizing the contents and major highlights of the monthly reports, including the patrol hours, ordinance & parking violations and the financial condition of the various City funds. Mr. Thompson updated the Council on the claim for hail damage. Mr. Thompson stated that the City is still researching the cost benefits of switching to paperless agendas. He also stated that the codification process was nearly complete, and that some progress was made with TCEQ. Mr. Thompson concluded his presentation by stating that the recent Hazardous Household Waste Collection with the County was very successful.

IV. CONSENT ITEMS:

- A.** April 9th, 2013 Meeting Minutes –Stephanie Littleton, City Secretary
- B.** Ordinance Enforcement April 2013 Activity Report – Pat Preston
- C.** Animal Control April 2013 Activity Report - Robbie Galaway, Officer
- D.** Patrol Activity April 2013 Report - provided by Meadowlakes Patrol Officers
- E.** Vandalism/Incident April 2013 Activity Report – Stephanie Littleton, City Secretary
- F.** City Building Committee April 2013 Activity Report - Don Wheeler, Chairman
- G.** Public Works Department April 2013 Activity Report - Mike Williams, PWD
- H.** April 2013 Detailed Financials Report - Johnnie Thompson, City Manager

After Council discussion, Councilmember Franzella Jones made a motion to approve the consent items as presented. Councilmember Mary Ann Raesener seconded the motion. It passed by a unanimous vote of the Councilmembers present.

V. CITIZEN COMMENTS: Jerry Drummond addressed speeding and traffic.

VI. OLD BUSINESS:

- A.** Action/Discussion: Public hearing regarding Ordinance 2013-01 Adopting curfew hours for minors. Mayor Williams opened the Public Hearing for citizen comments. There was no discussion, and Mayor Williams closed the Public Hearing.
- B.** Action/Discussion: Second reading and possible approval of Ordinance 2013-01 **ADOPTING CURFEW HOURS FOR MINORS, DEFINING TERMS; CREATING OFFENSES FOR MINORS, PARENTS AND GUARDIANS OF MINORS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR WAIVER BY THE MUNICIPAL COURT OF JURISDICTION OVER A MINOR WHEN REQUIRED UNDER THE TEXAS FAMILY CODE; PROVIDING A PENALTY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE.** After City Secretary Stephanie Littleton read the Ordinance a second time, Councilmember Paul Sarcione made a motion to approve Ordinance 2013-01. The motion was seconded by Councilmember Barry Cunningham and passed by a unanimous vote of the Councilmembers present.
- C.** Action/Discussion/Status Update: Meadowlakes Public Facility Corporation operations and financial condition. Meadowlakes PFC Board members Patti Wray and Dale Fixsen briefed the Council on the highlights of the latest financial reports. Council discussion ensued.
- D.** Action/Discussion/Status Update: Water storage tank project. City Manager Johnnie Thompson briefed the Council on the latest project updates, including the successful \$33,501 reduction in the contract price, reducing the overage to \$50,500 over the original budget. Mr. Thompson concluded his update by stating that he believes the project can be completed without utilizing reserves.

VII. NEW BUSINESS

- A.** Action/Discussion: Recognition of service for exiting council members. This item was moved to the end of the meeting, at which point Mayor Williams publicly thanked exiting Councilmembers Paul Sarcione and Franzella Jones for their years of dedication to the City and presented each of them with a certificate of recognition.
- B.** Action/Discussion: Authorization for City Manager to begin preliminary negotiations for the refinancing of portion of the City's

outstanding Certificates of Obligations. After Council discussion, Councilmember Mary Ann Raesener made a motion to authorize City Manager Thompson to research the financing company and check references. The motion was seconded by Paul Sarcione and passed by a unanimous vote of the Councilmembers present.

- C.** Action/Discussion: Authorizing City Manager to develop a Request for Proposal for the City's depository. After Council discussion, Councilmember Franzella Jones made a motion to authorize City Manager Thompson to develop a Request for Proposal for the City's depository. The motion was seconded by Mary Ann Raesener and passed by a unanimous vote of the Councilmembers present.
- D.** Action/Discussion: Establishing time and dates for budget workshops. After Council discussion, a codification and budget workshop was scheduled for May 28th at 10:00 a.m.
- E.** Action/Discussion: Authorizing City Manager to execute an agreement between the City and Eileen Merritt, Inc. (dba Austin Technical Services), a Texas corporation, for providing building inspection services to the City. After discussion with Council and Public Works Director Mike Williams, Councilmember Mary Ann Raesener made a motion authorizing City Manager to execute an agreement between the City and Eileen Merritt, Inc. (dba Austin Technical Services), for providing building inspection services to the City. The motion was seconded by Franzella Jones and passed by a unanimous vote of the Councilmembers present.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

- A.** The next regularly scheduled meeting will be held June 11th, 2013 at 5
- B.** 9:30 Friday May 17th, swearing in of new Councilmembers.
- C.** Mayor Williams asked the Councilmembers to consider the possibility of skipping the July Stated meeting.

IX. ADJOURNMENT: Mayor Williams adjourned the meeting at 5:40 p.m.

Approved:

/s/ Don Williams **Date:** 6/11/13
Mayor, Don Williams

Attest:

/s/ Stephanie Littleton **Date:** 6/11/13
City Secretary, Stephanie Littleton