

City of Meadowlakes Stated Meeting Minutes August 9, 2011

I. CALL TO ORDER AND QUORUM DETERMINATION: Mayor Don Williams called the meeting to order at 5:02 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Paul Sarcione, Franzella Jones, Barry Cunningham, and Rusty Crawford. Also present were City Manager Johnnie Thompson, City Treasurer Eileen Harrison and City Secretary Stephanie Littleton.

II. PLEDGE OF ALLEGIANCE AND PRAYER: Paul Sarcione led the meeting members and guests in the Pledge of Allegiance. Roy Belcher led the meeting members and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS:

A. City Manager Activity Report – City Manager Johnnie Thompson briefed the Council on staff activities including the departure of the temporary summer employee. He outlined that one position in the Public Works Department remains unfilled. He joked that staff is relieved to be done with the budget for 30 days.

i.) Patrol Activity for July and related items. Mr. Thompson stated that in July, one citation and twenty-one warnings were issued. The majority of warnings were for parking violations, which has resulted in increased compliance.

ii.) Vandalism/Incidents for July and related items. Mr. Thompson stated that there were two minor incidents of vandalism reported in July; one stop sign defacement and one mailbox was damaged. One mailbox on Firestone was demolished but that was reported through and is being investigated through the Burnet County Sherriff's office.

IV. CONSENT ITEMS:

A. July 12, 2011 Meeting Minutes – Stephanie Littleton, City Secretary.

B. Meadowlakes Public Facility Corporation Financial Reports- Hawkins/Fixsen

C. Ordinance Enforcement Activity Report – Joe Hernandez.

D. Animal Control July Activity Report - Robbie Galaway, Officer

E. Patrol Activity July Report – provided by Meadowlakes Patrol Officers.

F. Vandalism/Incident July Activity Report – Stephanie Littleton, City Secretary

G. City Building Committee July Activity Report - Don Wheeler, Chairman

H. Public Works Department July Activity Report - Mike Williams, PWD

I. General Fund July Detail Financials Report - Eileen Harrison, Treasurer

J. Utility Fund July Detail Financials Report - Johnnie Thompson, City Manager

Councilmember Jones made a motion to approve the consent items as presented. Councilmember Crawford seconded the motion. The motion carried by unanimous vote of the council members present.

V. CITIZEN COMMENTS: The Marble Falls VFD was here to observe, and upon inquiry from Mayor Williams, indicated that they had no comments.

VI. OLD BUSINESS:

A. Action/discussion: Setting of proposed tax rate and dates for public hearing regarding adoption of Fiscal Year 2012 Budget and Property Tax Rates. Mayor Williams began by providing a general explanation of the budgeting process. He stated that two public hearings will be held, the first on August 30th and the second on September 6th. Mayor Williams recommended setting the proposed tax rate at .3045 and indicated that he needed a motion adopting the tax rate. Councilmember Jones spoke against the tax rate increase. After committee discussion, Councilmember Sarcione made motion to adopt the new tax rate of .3045. Councilmember Crawford provided the second. The motion passed with three votes in favor by Councilmembers Crawford, Cunningham, and Sarcione. Councilmember Jones provided the one vote against.

VII. NEW BUSINESS:

A. Action/Discussion: Interlocal agreement between the City of Meadowlakes and City of Marble Falls pertaining to the Texas Water Development Grant Flood Protection Study. Mayor Williams provided background on the joint participation and reminded the Council that they had already approved the collaboration. City Manager Johnnie Thompson outlined the suggested changes to the Interlocal agreement by the city attorney. He stated that the biggest change was a conflict regarding the due date and that it will be resolved prior to signing the Interlocal agreement. After committee discussion, Councilmember Cunningham made a motion to authorize the Mayor Williams to execute the final, corrected Interlocal agreement. Councilmember Crawford provided the second, and the motion passed by a unanimous vote of the Councilmembers present.

B. Action/discussion: Contract between Burnet County and the City regarding per diem for housing inmates. Mayor Williams provided background on the contract, and suggested that the council approve the change. After Committee discussion, Councilmember Sarcione made a motion to approve the contract. The motion was seconded by Councilmember Jones. The motion passes by a unanimous vote of the Councilmembers present.

C. Action/discussion: Authorizing City Manager to retain the accounting firm of Neffendorf, Knopp, Doss and Company, PC of Fredericksburg for conducting fiscal year 2011 audit. City manager Johnnie Thompson explained that the auditing firm the city has used for the past several years has asked to perform the City's year-end audit again, but with a \$500 increase over last year's contract amount. Treasurer Eileen Harrison stated that she has been happy with the firm's performance. After committee discussion, Councilmember Jones made a motion to accept the Mayor's authorization to sign the agreement. The motion was seconded by Councilmember Crawford. The motion passed by a unanimous vote of the Councilmembers present.

- D. Action/Discussion: Replacement of Code Enforcement vehicle-Thompson** City Manager Johnnie Thompson introduced this item by explaining the age and deteriorating condition of the current Code Enforcement vehicle and his desire to sell the vehicle. In discussing the situation with Ordinance Officer Pat Preston, they decided to allow Mr. Preston to use his personal vehicle for his patrol and to reimburse him at the current IRS mileage guidelines on a trial basis to see if the arrangement is acceptable to both parties before the City buys a replacement vehicle. The City offered to provide magnetic car signs for Mr. Preston's vehicle.
- E. Action/Discussion: Employee medical insurance.** City Secretary and payroll Administrator Stephanie Littleton gave a presentation to the Council regarding the increased cost of employee insurance coverage for FY 2012, outlining two alternative plans for consideration that would help mitigate the rising insurance costs while still providing a benefit to the employees. After reviewing both plans and taking her suggestion into consideration, Councilmember Crawford made a motion to authorize changing to plan RS10. The motion was seconded by Councilmember Cunningham and was passed by a unanimous vote of the Councilmembers present.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

A. Upcoming Workshops and Meetings:

- i. **Public Hearings for August 30th and September 6th at 5:00 p.m.**
- ii. **Next stated Council meeting September 13th at 5:00 p.m.**
- iii. **Annual Casa 5K run September 10th**
- iv. **Sep 15th flu shot clinic 10-1 at Totten Hall**
- v. **Leukemia Foundation 5K Sat, March 24th, will run through the city on the same route as the Casa 5k.**
- vi. **The proposed FY 2012 budget will be filed with City Secretary Stephanie Littleton on 8/10, it will be available on the City website and at City Hall.**
- vii. **Mayor Williams thanked staff and Council for all their hard work on the FY 2012 budget.**

XI. ADJOURNMENT:

Mayor Williams adjourned the meeting at 5:32 p.m.

Approved:

/s/ Don Williams **Date:** 9/14/11
Mayor, Don Williams

Attest:

/s/ Stephanie Littleton **Date:** 9/14/11
City Secretary, Stephanie Littleton