

City of Meadowlakes Stated Meeting Minutes May 10, 2011

I. CALL TO ORDER AND QUORUM DETERMINATION:

Mayor Don Williams called the meeting to order at 5:03 declaring that a quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Christine Forsyth, Franzella Jones, Bill Pickard and Rusty Crawford. Also present were City Manager Johnnie Thompson and City Secretary Stephanie Littleton. Councilmember Mike Tepper was not in attendance.

II. PLEDGE OF ALLEGIANCE AND PRAYER:

Jack Sopol led the meeting members and guests in the Pledge of Allegiance. Joe Summers led the meeting members and guests in prayer.

III. SPECIAL REPORTS

A. Action/Discussion: Public Facilities Corporation (PFC) quarterly financial report and update on current operations- Hawkins/Fixsen.

Due to Mr. Hawkins absence no report was given.

B. Discussion: Update and presentations of Marble Falls Area EMS, Inc. statistical information- Johnny Campbell, Operations Director, Marble Falls Area EMS.

Mr. Campbell gave a presentation outlining the Marble Falls Area EMS request for a contract modification allowing rate increases. He summarized that EMS was called out 78 times in the past year, directing council to refer to provided materials. He talked about average response times and patient contact, and that of the 78 calls, 65 patients were over 60 years of age. He provided staffing statistics for EMS. He discussed that in regards to billed vs. collected, the City of Meadowlakes is above average. He stated that the proposed rate increases will affect private pay and private insurance, and stating that the increases have already been approved by three other entities. Committee and audience discussion ensued. In closing, Mr. Campbell suggested that Air Evac come to make a presentation to the residents in the near future.

IV. MONTHLY STANDARD LIVE REPORTS:

A. City Manager Activity Report - Johnnie Thompson

i.) Patrol Activity for March and related items

ii.) Vandalism/Incidents for March and related items (Attachment A)

Mr. Thompson provided his activity report, review of current office positions, and the appointment of Stephanie Littleton to City Secretary. He discussed the installation of the new phone system, and Stan Hemphill's advisement of a \$3.6 million tax base increase, resulting in \$11,000 more property tax income. He outlined a grant recently approved to the City of Meadowlakes in partnership with the City of Marble Falls. Our contribution is 5,000. Mr. Thompson stated that for the month of April, there were a total of 72 patrol hours, one citation issued, 38 warnings, numerous verbal warnings, and a traffic ticket. He mentioned a considerable increase in parking tickets and that we are researching warning tickets for the officers to utilize. He stated that the new speed bumps appear to be working. He mentioned the new speed bump on

Turkey Run. Mr. Thompson stated that there were four vandalism reports, one for theft of items from a pickup, three for paintball guns. He reminded everyone to vote on Saturday 5/14 from 7:00 a.m. to 7:00 p.m. at the County Annex. He mentioned that residents probably received phone calls from the City of Marble Falls urging water conservation. Mr. Thompson confirmed that currently Meadowlakes is not under any kind of water restriction. Mike Williams mentioned the LCRA website that outlines the 2010 water management drought triggers. He stated that currently between Lake Buchanan and Lake Travis, there are 1.36 million acre feet of water in storage. 1.4 million acre feet or less triggers voluntary conservation, so he expects to receive a letter from LCRA asking us to implement stage one drought management procedures. Committee/audience discussion ensued.

V. CONSENT ITEMS:

- A. April 12, 2011 Stated Meeting Minutes – Stephanie Littleton, Secretary**
- B. Ordinance Enforcement April Activity Report - Joe Hernandez, Officer**
- C. Animal Control April Activity Report - Robbie Galaway, Officer**
- D. Patrol Activity April Report – provided by Ricky Bindseil, Officer**
- E. Vandalism/Incident April Activity Report – Stephanie Littleton, Secretary**
- F. City Building Committee April Activity Report - Don Wheeler, Chairman**
- G. Public Works Department April Activity Report - Mike Williams, PWD**
- H. General Fund April Detail Financials Report - Eileen Harrison, Treasurer**
 - **The Pedernales Electric Cooperative’s franchise payment of \$9,791.24 was deposited on April 15th for the billing period of 1/1/2011 through 3/31/2011**
- I. Utility Fund April Detail Financials Report - Johnnie Thompson, City Manager**

Councilmember Pickard made a motion to approve the consent items as presented. Councilmember Crawford seconded the motion. The motion carried by unanimous vote of the council members.

VI. CITIZEN COMMENTS: There were no citizen comments.

VII. OLD BUSINESS:

- A. There were no old business items to discuss.**

VIII. NEW BUSINESS:

- A. Action/Discussion: Consideration of approval of confirmation of the appointment of Stephanie W. Littleton by City Manager, as City Secretary/Court Clerk.** Mr. Williams introduced this item by acknowledging that the resignation of City Secretary Linda Wendling left a vacancy that both him and Johnnie Thompson were glad Stephanie Littleton was willing to fill and he expressed his hope that the Council would approve her appointment. Councilmember Jones made a motion to accept the confirmation; the motion was seconded by Councilmember Forsyth. The motion passed by a unanimous vote of the members present.
- B. Action/discussion: Consideration regarding an amendment to the contract with Marble Falls Area EMS, Inc. specifically pertaining to ambulance billing rates that have been in effect since 2005- Thompson Mr.**

Williams introduced this item by referring to the presentation given earlier by Johnny Campbell. Councilmember Forsyth made a motion to approve the amendment; the motion was seconded by Councilmember Jones. The motion passed by a unanimous vote of the members present.

C. Action/discussion: Adoption of the TCRFC Hazard Mitigation Plan Update- Thompson. Mr. Thompson introduced this item by providing background information on items pertaining to Meadowlakes. He outlined the need to complete some items to comply in order to qualify for future federal funds. He mentioned that previously the Municipal Utility District received \$20,000 in federal funds for storm damage. He outlined why the Meadowlakes Property owner's Association, as a private organization, doesn't qualify. Committee discussion ensued. Mr. Thompson stated that the City would need to establish some policies in regards to how federal funds are handled, which should take approximately 60 days. Councilmember Jones made a motion to adopt the plan; the motion was seconded by Councilmember Pickard. The motion passed by a unanimous vote of the members present.

D. Action/Discussion: Appointment of a prosecuting attorney for the City's Municipal Court. (A closed session was called pursuant to Sec. 551.04, Texas Government Code- to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officer or employee) Williams/Thompson. Mayor Williams introduced this item by providing background on appointee Robert Klaeger and the need for new Counsel. Councilmember Forsyth made a motion to accept Robert Klaeger as the new prosecuting attorney. The motion was seconded by Councilmember Crawford. The motion passed by a unanimous vote of the members present.

X. COUNCIL & MAYOR ANNOUNCEMENTS:

- a. Mayor Williams presented an Appreciation Certificate for Linda Wendling, who was unable to attend. He also recognized Stephanie Littleton in her new position as City Secretary.**
- b. Mayor Williams mentioned that several committees have member terms that are about to expire, and encouraged council and residents to collect recommendations.**
- c. Mayor Williams reminded everyone to vote on Saturday, May 14th!**
- d. Verification of a quorum on May 24, 2011 (Tuesday) at 5:00 p.m. for a special called to canvass the election and move forward with the election process.**
- e. Next stated Council Meeting will be held on June 14th, 2011 at 5:00 p.m.**
- f. Budget meetings and workshops to begin soon.**

XI. ADJOURNMENT:

Mayor Williams adjourned the meeting at 5:50 p.m.

Approved:

/s/ Don Williams

Mayor, Don Williams

Date: 6/14/11

Attest:

/s/ Stephanie Littleton
City Secretary, Stephanie Littleton

Date: 6/14/11