

City of Meadowlakes Stated Meeting Minutes January 11, 2011

I. CALL TO ORDER AND QUORUM DETERMINATION:

Mayor Don Williams called the meeting to order at 5:00 p.m. declaring that a full quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Council members present were Rusty Crawford, Christine Forsyth, Franzella Jones, Bill Pickard and Mike Tepper. Also present were City Manager Johnnie Thompson and City Secretary Linda Wendling.

II. PLEDGE OF ALLEGIANCE AND PRAYER:

Mr. Paul Sarcione led the meeting members and guests in the Pledge of Allegiance. Councilmember Pickard led the meeting members and guests in prayer.

III. MONTHLY STANDARD LIVE REPORTS: *(Progress & Status Reports Only - Recommendations or action discussions not allowed)*

A. City Manager Activity; including discussion on Public Safety Agencies (Police Enforcement & Protection) – Johnnie Thompson (Attachment A)

i.) Patrol Activity for December and related items

ii.) Vandalism/Incidents for December and related items

(Attachment A) Mr. Thompson provided his activity report stating that things were returning to normal since the holidays and staff vacations. Mr. Thompson reviewed the monthly patrol activity, highlighting that Sergeant Bindseil reported that speeding on Meadowlakes Drive has drastically reduced since the placement of the new speed bump on that street. Mr. Thompson stated that the vandalism and incidents for December decreased considerably and reviewed the financials for both funds.

IV. CONSENT ITEMS: *(The items listed are considered to be routine and non-controversial by the Council and may be approved by one motion. No separate discussion or action on any of the items is necessary unless desired by a Council Member.)*

A. December 14, 2010 Stated Meeting Minutes - Linda Wendling, Secretary (Attachment B)

B. Ordinance Enforcement December Activity Report - Joe Hernandez, Officer (Attachment C)

C. Animal Control December Activity Report - Robbie Galaway, Officer (Attachment D)

D. Patrol Activity December Report – provided by Ricky Bindseil, Officer (Attachment E)

E. Vandalism/Incident December Activity Report – Linda Wendling, Secretary (Attachment F)

F. City Building Committee December Activity Report - Don Wheeler, Chairman (Attachment G)

G. Public Works Department December Activity Report - Mike Williams, PWD (Attachment H)

H. General Fund December Detail Financials Report - Eileen Harrison, Treasurer (Attachment I)

I. Utility Fund December Detail Financials Report - Johnnie Thompson, City Manager (Attachment J)

Councilmember Jones made a motion to approve the consent items as presented. Councilmember Crawford seconded the motion. The motion carried by unanimous vote.

V. CITIZEN COMMENTS: *(Limited to 15 minutes total on general subjects and agenda items. Agenda Item specific comments should be made as part of agenda item council discussion.)*

A. There were no citizen comments.

VI. OLD BUSINESS

A. Action/discussion: Public Safety Services (Police Enforcement & Protection); Increasing Police Presence status, forward actions and options – Williams/Thompson (Attachment K)

Mayor Williams introduced this item highlighting that research has continued, multiple discussions have taken place and he is now looking to start increased patrol in February. Mr. Thompson discussed the financial impact, highlighting that the POA graciously offered \$10,000 in assistance during this fiscal year. The funds will allow for 24+ hours per week through the summer, also targeting weekends and spring break, with less coverage during the months of February through April. Mr. Thompson stated we will be approximately \$3,000 short but at this time he is not requesting a line item transfer in order to first determine how the plan is working out. Mayor Williams stated his appreciation to the POA. Council discussion ensued. Councilmember Jones made a motion for Mr. Thompson to move forward with the plan as stated. Councilmember Pickard seconded the motion. Councilmember Forsyth stated her concern of the financial impact and would like to wait until March. Council discussion ensued. The motion carried by a vote of four (4) to one (1); Councilmember Crawford, Jones, Pickard and Tepper voting for the motion and Councilmember Forsyth against.

B. Discussion/status: Timeline and question and answer forum in relation to zoning request; adding Multi/Single-Family Residential to the NO Neighborhood Office zoning description – Mayor Williams/Thompson (Attachment L)

Mr. Thompson introduced this item stating that the P&Z had a meeting on Friday, January 7th, and the comments were all in favor of make the requested change. Mr. Thompson stated that after the hearing the P&Z voted to make a recommendation to council to add single family/multi-family uses to the NO zoned areas. Council discussion ensued.

C. Action/discussion: Neighborhood Watch Program status, update and upcoming organizational meeting – Mayor Williams (Attachment M)

Mayor Williams introduced this item by stating that Dr. Gaye Lang agreed to chair the Neighborhood Watch Program; stating that the city has been divided into 9 different zones and next Monday they will be meeting at 7:00 pm in Totten Hall. Mayor Williams stated an officer from the Sheriff's Department will be present who is knowledgeable about the program and will offer training of the associated individuals. Mayor Williams also mentioned that there is a need for block captains for each zone so he is hoping for a good crowd. Council discussion ensued.

VII. NEW BUSINESS:

A. Action/discussion: LCRA toilet and shower head replacement program – Mike Williams/Thompson (Attachment N)

Mr. Williams introduced this item stating this is being promoted as a water conservation tool. Mr. Williams provided the specifics of the program; that it is limited to two (2) toilets per household, the home must be built before 1996 for it to qualify, that there are three (3) models to choose from and one of them is ADA compliant. Mr. Williams said he is requesting authorization to sign the agreement with the LCRA in order to participate in this program. Mr. Williams highlighted that the only cost will be recycling of the old toilets and that applications will be online and copies will be available at City Hall. Mr. Thompson provided information on the application process. Council discussion ensued. Councilmember Crawford made a motion to move forward with the LCRA program. Councilmember Jones seconded the motion. The motion carried by unanimous vote.

B. Action/discussion: Drought contingency plan update to meet new LCRA requirements – Mike Williams/Thompson (Attachment O & P)

Mr. Williams introduced this item reviewing its purpose and origination. Council discussion ensued in relation to “being authorized” versus “being required” to comply with different stages of the plan. Councilmember Forsyth requested that the contingency plan be forwarded to our attorney for review. Council discussion ensued. Mayor Williams recommended we postpone this item for one month to review the items discussed tonight. Council discussion ensued and the item will be placed on the February agenda.

C. Action/discussion: Ordinance 2011-01; Solid waste rates and fees increase due to BFI rate increases per contract language – Thompson

(Attachment Q & R) Mr. Thompson introduced this item highlighting that during a recent council meeting we extended the BFI contract by one year which means our rates were increased as of January 1st and therefore our ordinance language requires updating. Council discussion ensued in relation to possibly re-bidding the services. Councilmember Forsyth made a motion to adopt Ordinance 2011-01 as written and waive the second reading. Councilmember Pickard seconded the motion. Council discussion ensued. The motion carried by unanimous vote.

D. Action/discussion: Authorizing the City Manager to solicit request for proposals for the replacement of two water treatment plant filters and awarding of contract for same – Thompson (Attachment S)

Mr. Thompson introduced this item stating that we currently need replacement of two (2) units that were installed in 1973, the estimated cost for the two (2) filters is roughly \$45,000 and another \$7,500 was budgeted for equipment rental. Mr. Thompson requested authorization to begin soliciting for bids and authorization enabling the Mayor and the General Manager to award the contract to the best bidder in an effort to speed up the process. Councilmember Tepper made a motion to begin soliciting for bids and allow the Mayor and Mr. Thompson to award the contract. Councilmember Crawford seconded the motion. The motion carried by unanimous vote.

E. Action/discussion: Preparation of timeline and forward action on Ordinance Update and Review; allowing for discussion on possible future workshop dates/times – Mayor Williams/Thompson

Mayor Williams introduced this item by stating it is a very time consuming project. Council discussion ensued in relation to hiring a codification company

to perform the ordinance upgrade and obtaining proposals so the Council may review them in February. Mr. Thompson stated this item is categorized under professional services so we do not have to perform the bid process.

F. Action/discussion: May 14, 2011 Contract for Election Services between the City of Meadowlakes, Burnet County, et al – Williams

(Attachment T) Mayor Williams introduced this item stating that he performed a line by line comparison to last years election contract and it was almost identical wording; the largest difference was the payment because the Water Board will not be holding an election this year. Mayor Williams stated that ISD picks up 50% of the total costs if they have an election and Meadowlakes will only pickup roughly 10%. Councilmember Forsyth stated that working with the new election administrator has resulted in better service and that she is very reasonable. Councilmember Forsyth made a motion to approve the contract as provided. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

VIII. COUNCIL & MAYOR ANNOUNCEMENTS:

A. February 11, 2011 will be the next council meeting and will entail a 4:30 public hearing followed by a 5:00 p.m. stated meeting.

B. January 17, 2011 will be the first organizational meeting of the Neighborhood Watch Program to be held in Totten Hall at 5:30 p.m.

A correction in time of the Neighborhood Watch Program was announced; the meeting time is 7:00 p.m. on January 17th.

IX. ADJOURNMENT:

Mayor Williams adjourned the meeting at 6:06 p.m.

Approved:

/s/ Don Williams _____ **Date:** 2/8/2011
Mayor, Don Williams

Attest:

/s/ Linda A. Wendling _____ **Date:** 2/8/2011
City Secretary, Linda A. Wendling