

City of Meadowlakes
City Council Stated Meeting Minutes
April 13, 2010

I. CALL TO ORDER AND QUORUM DETERMINATION:

Mayor John Aaron called the meeting to order at 5:00 p.m. declaring that the required quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were: Mayor John Aaron and council members Christine Forsyth, Franzella Jones, Bill Pickard, Joe Summers and Mike Tepper. Also present were City Administrator Johnnie Thompson, City Treasurer Eileen Harrison and City Secretary Linda Wendling.

II. PLEDGE OF ALLEGIANCE & PRAYER:

Councilmember Jones led the meeting members and guests in the Pledge of Allegiance. Councilmember Summers led the meeting members and guests in prayer.

III. QUARTERLY REPORT:

A. Action/discussion: Update on the Cooperative's activities for the Pedernales Electric Cooperative (PEC) – Becky Johnson

Mr. Robert Phelps substituted for Ms. Becky Johnson this evening. Mr. Phelps provided his report to the meeting members and guests, highlighting his position with PEC, his personal background, pledge for conservation, and upcoming PEC board elections and board meetings. Mr. Phelps then presented the city with its quarterly check.

IV. MONTHLY STANDARD LIVE REPORTS (Progress & Status Reports Only - Recommendations or action discussions not allowed)

A. POA Activity Report - POA President, Roy Belcher

Mr. Belcher addressed the meeting members and guests by stating that he felt there should no longer be a POA activity report to the council as it is redundant due to the detailed activity being provided during the POA meetings which are also held monthly at Totten Hall. Mr. Belcher advised that if there is a specific need or concern he will request time on the city council agenda as necessary.

B. City Administrator Activity & Financial Summary Report - Johnnie Thompson (Attachment A) Mr. Thompson introduced his report highlighting revenues and expenses for the Public Works Fund, the Utility Fund and the Recreation & Country Club Division fund. Mr. Thompson stated that he is hoping for a break-even year and that because the written report is very detailed he would not verbally review it; however, if anyone has any questions or requires additional explanation he would be happy to assist. Council discussion ensued.

C. General Fund Financial Summary Report - Eileen Harrison

(Attachment B) Mrs. Harrison introduced her report highlighting that the PEC check was slightly over \$11,000, and reviewed the ad valorem tax, the accounts with Wells Fargo, payment received for two patrol cars that Mr. Thompson sold, the city phone directory and that she foresees a financial gain for the end of the year.

D. Public Works Department Activity Report - Mike Williams

(Attachment C) Mr. Williams introduced his report highlighting an increase in water sales when compared to last month, completed tasks for the POA, tasks completed at the golf course, the Burnet County Household Hazardous Waste collection events, volunteers for the hazardous waste event are still needed, training classes, service calls to the residents, and that the installation of an irrigation system for the two dams is almost complete. Council discussion ensued, including discussion of a leak at #16.

V. CONSENT ITEMS:

A. March 9, 2010 Called Meeting Minutes (Attachment D)

B. Ordinance Enforcement March Activity Report – Robbie Galaway, Acting Officer (Attachment E)

C. Animal Control February March Report - Robbie Galaway, Officer (Attachment F)

D. City Building Committee March Activity Report – Herb Lewis, Interim Chairman (Attachment G)

E. General Fund March Detail Financials Report - Eileen Harrison, Treasurer (Attachment H)

F. Utility Fund March Detail Financials Report- Johnnie Thompson, City Admin. (See Attachment A)

Council discussion ensued regarding the city's policy of no additional compensation for Robbie Galaway while providing ordinance enforcement coverage. Councilmember Jones made a motion to adopt the consent items as presented. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

VI. CITIZEN COMMENTS:

A. There were no citizen comments.

VII. OLD BUSINESS:

A. Action/discussion: Resolution 10-004, Nomination and selection of Building Committee Chairman, resident Don Wheeler and establishment of Building Committee member place numbers – Aaron (Attachment I)

Mayor Aaron introduced this item stating that Resolution 10-004 confirms the appointment of Mr. Don Wheeler as the building committee chairman and provides place numbers for each member. Mayor Aaron provided background information on Mr. Wheeler's experience and stated that he has already received confirmation from the POA board. Council discussion ensued, including discussion regarding place numbers. Councilmember Summers made a motion to accept Resolution 10-004, Revision A, as presented. Councilmember Forsyth seconded the motion. The motion carried by a vote of four (4) to one (1). Councilmembers Forsyth, Pickard, Summers and Tepper voting for the motion and councilmember Jones voting against the motion.

VIII. NEW BUSINESS

A. Action/discussion: Confirmation of Joe Hernandez as Ordinance Enforcement Officer – Aaron (Attachment J)

Mayor Aaron introduced this item by providing information on Mr. Hernandez' work history and experience, his relaxed demeanor and stated that he is a very qualified individual. Mr. Thompson also interviewed Mr. Hernandez and stated that he is a very people-oriented person, he was successful at handling many

conflicts as part of his previous position, and that he was overall generally impressed with him. Mayor Aaron then stated that the ordinance book has a residency requirement; however, since it is not required by state statutes that the council could elect to do a waiver for residency. Councilmember Pickard made a motion to appoint Mr. Hernandez as the ordinance enforcement officer and waive the residency requirement. Councilmember Jones seconded the motion. The motion carried by unanimous vote.

i. Discussion: Mayor's appointment of Joe Hernandez as Emergency Management Coordinator (Attachment K)

Mayor Aaron stated that the position of Emergency Management Coordinator is a matter of appointment by the Mayor and does not require council approval. Mayor Aaron provided explanation of state statutes and requirements in relation to having an emergency management plan and stated that the rules are currently changing and will become more stringent as time moves forward.

B. Action/discussion: Ordinance 2010-06 Dual office holding restriction and misc. cleanup to Code Book - Aaron (Attachment L)

Mayor Aaron introduced this item stating that the Attorney General released an official opinion of dual office holding within city governments and discussions were held with the city attorney in relation to same. Mayor Aaron stated that when comparing the discussions and findings, it was determined that the building committee and the planning and zoning commission should not concurrently hold offices with the council. Mayor Aaron continued that the meetings are subject to the open meetings act and they should have defined terms of office and should not be perpetual. Mayor Aaron explained that this ordinance incorporates the collateral changes that need to take place. He further explained that the Board of Adjustments interprets ordinance language and this ordinance assigns the board of adjustment responsibility to the building committee. Council discussion ensued and council reviewed the ordinance item by item. Council discussion ensued. Councilmember Jones made a motion to postpone this ordinance for a future meeting so she could have more time to review it. Council discussion ensued. The motion failed due to lack of a second. Council discussion ensued. Councilmember Tepper made a motion to adopt the ordinance as presented pending a second reading. Councilmember Summers seconded the motion. The motion carried by a vote of four (4) to one (1); Councilmembers Forsyth, Pickard, Summers and Tepper voting for the motion and councilmember Jones voting against the motion.

C. Action/discussion: PFC financial reporting process and scheduling adjustments - Aaron

Mayor Aaron introduced this item by stating that the Public Facilities Corporation (PFC) is requested to report quarterly to the council. However, due to the quick turnaround of the council meetings, the PFC is not provided enough time to close the books at the end of the quarter, prepare and review the financials with their own board, and obtain and implement necessary adjustments in order to obtain their board's approval of the financials before presenting to the city council. Therefore, Mayor Aaron recommends that the PFC be given another month before reporting to the council. In closing, Mayor Aaron commented positively on the progress of the PFC's accounting procedures.

C. Action/discussion: Resolution 10-005, Appointing presiding and alternate election judges – Wendling (Attachment M)

Mrs. Wendling introduced Resolution 10-005 by providing a brief explanation of the judges experience, the contract with Burnet whereby the city authorized the Burnet County Election Clerk to select the judges and one grammatical redline. Councilmember Jones made a motion to adopt Resolution 10-005 as written. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

D. Action/discussion: Golf cart replacement authorization – Wilson/Burleson (Attachment N)

Mr. Wilson introduced this item by providing background information into the age of the golf carts, the wear of the batteries, the monthly loan on the carts, and the financial impact if we purchase a new fleet or a new lease. Mr. Wilson stated that the PFC Board of Directors voted unanimously last night to pursue the lease option that is being presented this evening. Council and audience discussion ensued. Councilmember Summers made a motion that we authorize the plan as requested. Councilmember Pickard seconded the motion. The motion carried by unanimous vote. Councilmember Summers commended Mr. Wilson and his staff on a job well done. Councilmember Forsyth commended the PFC for their diligent hours of service and also for a job well done.

E. Action/discussion: Golf Course irrigation system focused repair initiative related status and planning - Aaron/Thompson (Attachment O)

Mayor Aaron introduced this item by referring to Attachment O, and providing explanation and input on the leak repair project summary and charts that wrap-up the March 25th official meeting with the City of Marble Falls. Council discussion ensued throughout the presentation. Mayor Aaron concluded his report by reviewing system replacement costs, irrigation replacement, access to Marble Falls effluent, effluent quantities and effluent delivery factors and drivers. Council discussion ensued.

F. Discussion: March 25th Marble Falls – Meadowlakes Mayor meeting summary – Aaron (See Attachment O)

Mayor Aaron addressed this item as part of the above presentation.

G. Action/discussion: Golf Course Drainage Survey Report – Thompson

(Attachment P) Mr. Thompson introduced this item by stating that he needed some guidance in connection with the drainage run-off from the golf course and provided some explanation into the history of the city, the rule on the natural flow of water, installation of berms and the complaints being received from the residents. Council and audience discussion ensued. Councilmember Tepper proposed that due to the late hour that we postpone this item and allow the council additional time to consider it before moving forward. Council discussion ensued.

H. Action/discussion: Ordinance 2010-07 Code book adopting ordinance and codification – Wendling (Attachment Q)

Mayor Aaron introduced this item by stating that it is time to reissue the book and provided a brief review thereof. Council discussion ensued.

Councilmember Forsyth made a motion that we accept Ordinance 2010-07 as presented with the real-time redline to remove the emergency language and waive the second reading. Councilmember Summers seconded the motion. The motion carried by unanimous vote.

I. Action/discussion: General & Utility Fund Line Item Transfers - Harrison and Thompson

There were no line item transfers.

J. Discussion: Swimming pool operations and City's relation to Public Facilities Corporation - Aaron

Mayor Aaron introduced this item by highlighting what discussions took place at last night's PFC meeting and the resulting action of the PFC to move forward with a membership drive to increase the pool memberships within the next month. Council and audience discussion ensued.

IX. COUNCIL AND MAYOR ANNOUNCEMENTS:

A. Public Forum to take place on April 27th at 6:00 p.m. in Totten Hall - Aaron

X. ADJOURNMENT:

The meeting adjourned at 8:23 p.m.

Approved:

/s/ John Aaron _____ **Date:** 4/13/10
Mayor

Attest:

/s/ Linda A. Wendling _____ **Date:** 4/13/10
City Secretary