

City of Meadowlakes
City Council Stated Meeting Minutes
February 9, 2010

I. CALL TO ORDER AND QUORUM DETERMINATION:

Mayor John Aaron called the meeting to order at 5:02 p.m. declaring that the required quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were: Mayor John Aaron and council members Christine Forsyth, Franzella Jones, Bill Pickard and Joe Summers. Also present were City Administrator Johnnie Thompson, City Treasurer Eileen Harrison and City Secretary Linda Wendling. Councilmember Tepper was not in attendance.

II. PLEDGE OF ALLEGIANCE & PRAYER:

Councilmember Forsyth led the meeting members and guests in the Pledge of Allegiance. Councilmember Pickard led the meeting members and guests in prayer.

III. SPECIAL REPORT:

A. Discussion: Review of City's annual audit performed by the firm of Neffendorf, Knopp, Doss & Company, P.C. - Mr. Keith Neffendorf

(Attachment A & B) Mr. Neffendorf introduced himself to the meeting members and guests highlighting that our financials are in good condition and providing a copy of modified audits due to minor verbiage change. Mr. Neffendorf reviewed the audit's contents while providing explanation throughout his presentation. In closing Mr. Neffendorf passed out two additional pages regarding internal controls and compliance and reviewed same. Council discussion ensued.

B. Action/discussion: Approval of annual audit report - Thompson

Councilmember Summers made a motion to accept the audit report as modified. Councilmember Jones seconded the motion. The motion carried by unanimous vote of the council members present.

IV. MONTHLY STANDARD LIVE REPORTS (Progress & Status Reports Only - Recommendations or action discussions not allowed)

A. POA Activity Report - POA President, Roy Belcher (Attachment C)

Mr. Belcher introduced his report by reviewing the items listed on Attachment C and providing explanation thereof. Jan Cunningham addressed the meeting members and guests and explained how to view and print the POA newsletter from their website and stated that hard copies will be available at the security gate shortly. Council discussion ensued.

B. City Administrator Activity & Financial Summary Report - Johnnie Thompson (Attachment D) Mr. Thompson introduced his report highlighting the progress on the patio cover, the SECO block grant and the community garden and provided a brief review of the financials.

C. General Fund Financial Summary Report - Eileen Harrison

(Attachment E) Ms. Harrison introduced her report reviewing each item on Attachment E.

D. Public Works Department Activity Report - Mike Williams

(Attachment F) Due to Mr. Williams' absence Mr. Thompson presented the public works report highlighting the bulleted items on Attachment F. Council and audience discussion ensued.

V. CONSENT ITEMS:

A. January 12, 2010 Called Meeting Minutes (Attachment G)

B. Ordinance Enforcement January Activity Report – Jerry Martinez, Officer (Attachment H)

C. Animal Control January Activity Report - Robbie Galaway, Officer (Attachment I)

D. City Building Committee January Activity Report – Herb Lewis, Interim Chairman No building committee report was provided.

E. General Fund January Detail Financials Report - Eileen Harrison, Treasurer (Attachment J)

F. Utility Fund January Detail Financials Report- Johnnie Thompson, City Admin. (See Attachment D)

Councilmember Jones stated that she would like to see more detail in the ordinance officer's reports. Councilmember Jones made a motion to adopt the consent items as presented. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote of the council members present.

VI. CITIZEN COMMENTS:

A. There were no citizen comments.

VII. OLD BUSINESS:

A. Action/discussion: Ordinance 2009-09, Golf cart night time operation and related restrictions (Attachment K)

Mayor Aaron introduced this ordinance by providing a summary of its purpose and origination and providing an explanation of the ordinance language as he reviewed. Council and audience discussion ensued, including many different variances in reference to the age of a golf cart operator. Councilmember Jones made a motion that during night time operation the driver has to have a valid driver's license to drive a golf cart and during the day there must be someone in the cart that has a valid driver's license. Council discussion ensued and Ms. Jones reiterated that her motion would leave proposed Ordinance 2009-09 (C) (3) as written. Councilmember Forsyth seconded the motion. Council and audience discussion ensued. The motion carried by unanimous vote of the council members present. Council discussion ensued.

Councilmember Summers made a motion that it be illegal for a non-licensed driver to operate a golf cart on the city streets unless he is accompanied by a licensed adult aged twenty-one (21) or older. Councilmember Forsyth seconded the motion. The motion carried three (3) to one (1) with council members Pickard, Forsyth and Summers voting for the motion and councilmember Jones voting against the motion.

Councilmember Forsyth made a motion that both during daytime or nighttime operation, all golf cart occupants must have a seat and must remain seated while the golf cart is under way. Councilmember Pickard seconded the motion. The motion carried by unanimous vote of the council members present.

Council discussion ensued. Councilmember Forsyth made a redline change that the decal must be legible from a minimum distance of 50 feet. Council and audience discussion ensued in relation to location of the decal. A redline change was made whereby the decal shall be located on the front and rear bumpers of the golf cart. Councilmember Jones made a motion that we adopt the ordinance as written with the redline changes and motions made outlined herein. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote of the council members present. Councilmember Forsyth made a motion that we waive the second reading. Councilmember Jones seconded the motion. The motion carried by unanimous vote of the council members present.

VIII. NEW BUSINESS

A. Action/discussion: May 8, 2010 Elections Contract with Burnet County Elections Administrator – Forsyth (Attachment L)

Councilmember Forsyth introduced this item by stating that the contract costs are fairly priced and equitable in comparison to previous years and recommends that we adopt the election contract. Councilmember Forsyth made a motion to adopt the election contract as written. Councilmember Jones seconded the motion. Council discussion ensued. The motion carried by unanimous vote of the council members present. Council discussion continued.

B. Action/discussion: Validation of petition received February 2, 2010 for changing form of government to a Local Gov Code Chapter 25 City/Manager form of government - Aaron/Wendling (Attachment M)

Mayor Aaron introduced this item by reviewing Attachment M and outlining the number of signatures received. Councilmember Summers made a motion to adopt the validation, Attachment M, as presented. The motion carried by unanimous vote of the council members present.

C. Action/discussion: Order of Special Election for May 8, 2010 Election Date, Proposition for Local Gov Code Chapter 25 City/Manager form of government - Aaron/Wendling (Attachment N)

Mayor Aaron introduced this item by reading the order of special election into the record for the meeting members and guests. Councilmember Summers made a motion that we approve the order as presented. Councilmember Pickard seconded the motion. The motion carried by unanimous vote of the council members present. Council discussion ensued.

D. Action/discussion: Resolution 10-002, Calling the General Election and establishing election procedures for the May 8, 2010 election process – Aaron/Wendling (Attachment O)

Mayor Aaron introduced this item by reading Resolution 10-002 to the meeting members and guests. Discussion ensued including one redline change. Councilmember Forsyth made a motion to adopt the resolution as presented with the redline change. Councilmember Summers seconded the motion. The motion carried by unanimous vote of the council members present. Council discussion ensued. Councilmember Forsyth accepted a task to write a summary of the proposition in order to provide the citizens information in relation to same.

E. Action/discussion: Ordinance 2010-03, Calling the Special Election for Local Gov Code Chapter 25 City/Manager form of government - Aaron/Wendling (Attachment P)

Mayor Aaron introduced this ordinance by providing a summary of its purpose and origination. Council discussion ensued. Councilmember Forsyth made a motion that we adopt Ordinance 2010-03 as written. Councilmember Summers seconded the motion. The motion carried by unanimous vote of the council members present. Councilmember Forsyth made a motion to waive the second reading. Councilmember Summers seconded the motion. The motion carried by unanimous vote of the council members present.

F. Action/discussion: Ordinance 2010-02, Brush pickup within the City and related policy – Thompson (Attachment Q & R)

Mr. Thompson introduced this ordinance by providing a summary of its origination and purpose, providing explanation of same and highlighting personnel expenses related to chipping. Council and audience discussion ensued. Councilmember Pickard made a motion to adopt Ordinance 2010-02 with one redline change and waive the second reading. Councilmember Summers seconded the motion. The motion carried by unanimous vote of the council members present.

G. Action/discussion: Ordinance 2010-04, Appendix A, Section A10 fee schedule amendment in relation to amended zoning request – Aaron

(Attachment S) Mayor Aaron introduced this ordinance by providing a summary of its purpose. Council discussion ensued including an outline of the city's expenses in relation to amended zoning requests. Councilmember Summers made a motion to adopt Ordinance 2010-04 with one redline, changing the word "receipt" to "evaluation" and waive the second reading. Councilmember Forsyth seconded the motion. The motion carried by a vote of three (3) to one (1) with Council members Pickard, Forsyth and Summers voting for the motion and councilmember Jones voting against the motion.

H. Action/discussion: Candidates for the Burnet Central Appraisal District, response to Stan Hemphill correspondence – Aaron (Attachment T)

Mayor Aaron introduced this item by providing a summary of Mr. Hemphill's letter and request and inquired if there were any nominations. Upon receiving no nominations from the council or meeting guests Mayor Aaron stated the city will pass and moved on to the next agenda item.

I. Action/discussion: Resignation of Building Committee Member Bill Pickard and forward action – Aaron (Attachment U)

i.) Acceptance of resignation from Bill Pickard, Building Committee Member

Mayor Aaron introduced this item by referring to Mr. Pickard's resignation letter. Council discussion ensued, the resignation is accepted.

ii.) Appreciation of service award

Mayor Aaron presented Mr. Pickard with a plaque illustrating the city's appreciation for his continued service and stated he would be missed. Mr. Pickard received a round of applause from the meeting members and guests.

J. Action/discussion: Resolution 10-001, Nomination of Building Committee Chairman and one (1) new member – Aaron (Attachment V)

Mayor Aaron introduced this item by referencing Attachment V and stated that he is aware of a Meadowlakes resident whom is qualified and willing to serve as a building committee member. Mayor Aaron nominated Mr. Tom Carpenter to serve in this position. Councilmember Summers made a motion to accept the nomination of Mr. Tom Carpenter. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote of the council members present. Council discussion ensued.

K. Action/discussion: General & Utility Fund Line Item Transfers - Harrison and Thompson - There are no line item transfers to be reviewed.

IX. COUNCIL AND MAYOR ANNOUNCEMENTS:

A. Public Forum to take place on February 23rd at 6:00 p.m. in Totten Hall – Aaron

B. May 8, 2010's election information sheet, copies at back table – Aaron

C. Councilmember Jones inquired if we should have the public forums once a quarter versus monthly which will be taken into consideration.

X. ADJOURNMENT:

The meeting adjourned at 7:38 p.m.

Approved:

/s/ John Aaron _____ **Date:** 2/9/10
Mayor

Attest:

/s/ Linda A. Wendling _____ **Date:** 2/9/10
City Secretary