

**City of Meadowlakes**  
**City Council Stated Meeting Minutes**  
**October 13, 2009**

**I. CALL TO ORDER AND QUORUM DETERMINATION:**

Mayor John Aaron called the meeting to order at 5:03 p.m. declaring that the required quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were: Mayor John Aaron, and council members Christine Forsyth, Franzella Jones, Bill Pickard, Joe Summers and Michael Tepper. Also present were City Administrator Johnnie Thompson, City Secretary Linda Wendling and City Treasurer Eileen Harrison.

**II. PLEDGE OF ALLEGIANCE & PRAYER:**

Councilmember Jones led the meeting members and guests in the Pledge of Allegiance. Councilmember Pickard led the meeting members and guests in prayer.

**III. GUEST REPORTS**

**A. Discussion/update - Pedernales Electric Co-operative (PEC) Status and Update - Becky Johnson**

Ms. Johnson initiated her report by providing a franchise check in the amount of \$13,275.43. Ms. Johnson stated that the PEC is distributing over 4 million in capital credits this year, the PEC Board meetings are now "live" online, new rates went into effect on August 1<sup>st</sup>, reference to a new service on their website called MyUse Energy Analyzer, the 2010 annual youth tour is upcoming and 6 students will win a trip to Washington, D.C. Council and audience discussion ensued.

**B. Discussion/update - Marble Falls Volunteer Fire Department Status and Update - Mike Phillips (Attachment A)**

Mr. Phillips and Mr. Terry White addressed the meeting members and guests highlighting a new log that has been started (Attachment A) which assists them in better documenting the calls. Mr. Phillips reviewed the log's data; Meadowlakes had 73 calls which were 17% of their calls. Council discussion ensued throughout their presentation with questions being responded to as posed. The update included trend comparisons, plans for a new building, loan approval by American Bank of Texas, interest rates and cost of construction, vehicle fleet owned outright, description of vehicle fleet, possibility of another satellite station, ISO (insurance rating), response times, living quarters in the new building to enable at least 2 people at the station at all times, and the November election for the ESD.

**C. Discussion/update - Marble Falls EMS Status and Update - Johnny Campbell - Mr. Campbell was not in attendance.**

**D. Discussion/update - Allied Waste Status and Update - Keith Conrad**

Mr. Conrad addressed the meeting members and guests, highlighting there were only a couple of service concerns with no accidents in relation to safety until yesterday. The status update included: a request to always place a sealed lid on containers, the safety feature for this month is "pedestrians", program "Big Blue Looking out for You", where Allied employees report odd or

suspicious activity within the community, contact reference for the City of Meadowlakes will be Mr. Thompson or rollover to the City Secretary, recyclables estimate 80% of household participation for a month, and a new supervising employee Guy Reed will be following the trucks and watching employees. Council and audience discussion ensued. Mr. Conrad replied to questions highlighting safety comparisons for his stand-alone division exceeds the company goal, area goal and regional goal.

**IV. STANDARD LIVE REPORTS:**

**A. POA Activity Report – POA President** (Attachment B)

Mr. Belcher presented the POA report highlighting the annual meeting's new board members, budget and those respective percentages, revised edition of the bylaws were passed, review of pertinent bylaw changes, lights for the flagpole and the receipt of two bids in relation to same, and the POA ordered a new sign that says "Welcome to Meadowlakes, a Friendly Gated Community". Since the annual meeting was last Saturday the next board meeting will not occur until November.

**B. City Administrator Activity Report - Johnnie Thompson** (Attachment C)

Mr. Thompson presented his report highlighting a successful flu clinic and potential for H1N1 flu clinic, the cities co-sponsorship for the 5K Casa Run, Meadowlakes phone books almost ready to go to printer, final steps in cordless microphone system installed, cleaning service costs reduction, court docket, patrol and ordinance enforcement vehicles, and office staff busy with PFC and their training.

**C. General Fund Financial Summary Report – Eileen Harrison**

(Attachment D) Mrs. Harrison presented her report highlighting that the general fund is in good financial position, ad valorem tax, revenue inline with the budget except that city building permits were low, expenditures, capital outlay, the legal fund was over budget, the gain for fiscal year was \$77,018, general fund is \$57,871 under budget, and the last payment for the POA loan for the city hall building will be December 1, 2009.

**D. Public Works Department Activity & Financial Summary Report - Mike Williams** (Attachment E)

In Mr. Williams absence Mr. Thompson provided his report highlighting everything on Attachment E; treated water, completed POA tasks, repairs, draft wastewater permit received, signage for non-potable water ponds, annual inventory completed, working on emergency action plan for the two (2) dams located at the wastewater treatment plant, hail damage work almost completely performed, continuing construction of a new chemical feed building on Mahan and Quail, the City's attendance at LCRA water meetings in relation to the ongoing drought, Meadowlakes residents performed well with their water reduction request, and the Burnet County Household Hazardous Waste collection event has been completed and is ready for submission to CAPCOG. Mr. Joe Don Dockery provided additional insight to the hazardous waste collection effort.

**V. CONSENT ITEMS:**

**A. August 11, 2009 – Stated Meeting Minutes** (Attachment F)

**B. September 14, 2009 – Called Meeting Minutes** (Attachment G)

**C. Ordinance Enforcement September Activity Report – Jerry Martinez, Officer**

**D. Animal Control September Activity Report - Robbie Galaway, Officer** (Attachment H)

**E. City Building Committee September Activity Report - Blair Feller, Chairman** (Attachment I)

**F. General Fund September Detail Financials Report - Eileen Harrison, Treasurer** (Attachment J)

**G. Utility Fund September Details Financials Report- Johnnie Thompson, City Admin.** (Attachment K, L & N)

**H. RCC Fund (HFGC) September Detail Financials Report – Johnnie Thompson, City Admin.** (Attachment M & N)

Councilmember Jones made a motion to adopt the consent items as presented. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote.

**VI. CITIZEN COMMENTS:**

**A.** There were no citizen comments.

**VII. OLD BUSINESS:**

**A. Action/discussion/update: Wastewater Permit renewal – Williams**

Mr. Thompson already touched on this during the Public Works Department report; however, in response to questions from Mayor Aaron discussion ensued in relation to when we expected to receive our permit renewal and the subsequent changes to be incurred if we were to successfully negotiate a future effluent partnership with the City of Marble Falls. Mr. Thompson also highlighted progress on the two recent meetings that have transpired between our city and our sister city of Marble Falls. Council discussion ensued.

**B. Action/discussion/update: Patio Cover Project Construction Plan**

**Thompson** (Attachment O) Mr. Thompson introduced this item by providing background information; highlighting that a 15 x 60 foot cover is roughly \$14,000 installed, warranty information, and the need to contact the anonymous donors to ensure they approve changing the structure to a fabric cover. Council and audience discussion ensued. Mr. Thompson stated that the cover is water resistant not water proof, the issue of encumbering natural lighting into the restaurant would be satisfied, and the need to solicit quotes and go through the bidding process. Councilmember Jones made a motion that we pursue the soft cover. Councilmember Pickard seconded the motion. Mr. Thompson accepted a task item to ensure the donors are willing to move forward with the fabric cover and will organize the buy bid and have it ready for subsequent council review. The motion carried by unanimous vote. Mayor Aaron entertained a motion to authorize Mr. Thompson's task item. Councilmember Summers made a motion to authorize said task items. Councilmember Jones seconded the motion. The motion carried by unanimous vote.

**C. Action/discussion: Resolution 12-2009 Nomination Form for the Board of Directors for the Burnet Central Appraisal District – Aaron**

(Attachment P) Mayor Aaron introduced this item by stating this is the second time this resolution has been visited by council and inquired if anyone had any nominations or if they wished to pass. Council discussion ensued. Mayor Aaron entertained a motion that we pass. Councilmember Tepper made a motion that we pass. Councilmember Jones seconded the motion. The motion carried by unanimous vote.

## **VIII. NEW BUSINESS**

### **A. Action/discussion: Contract renewal for Animal Control Officer Robbie Galaway – Aaron** (Attachment Q)

Mayor Aaron introduced this item by stating the previous contract was redlined to change the dates, the compensation did not change, and because we are fortunate to consecutively have Robbie Galaway as our animal control officer an automatic renewal clause was included in the contract. Councilmember Pickard made a motion to adopt the contract as presented. Councilmember Summers seconded the motion. The motion carried by unanimous vote. Mayor Aaron voiced the council's appreciation for Robbie's continued service.

### **B. Action/discussion: General Fund Line Item Transfers - Eileen Harrison, Treasurer**

Mrs. Harrison had no line item transfers.

### **C. Action/discussion: Utility & RCC Line Item Transfers - Johnnie Thompson, City Administrator**

Mr. Thompson had no line item transfers.

### **D. Action/discussion: Liquor License - Interim Operations Agreement between Meadowlakes Public Facility Corporation and City - Aaron**

(Attachment R) Mayor Aaron introduced this item by providing explanation of his discovery of necessary refinement to the interlocal agreement that council passed last month due to TABC licensing requirements. Mayor Aaron stated that in addition to having control of all aspects of the liquor, we must also show control of the employees. Mayor Aaron explained that the employees could remain as corporation employees as long as we have procedural controls in place via a management agreement and attach the management agreement to the application when turned into the TABC. Mayor Aaron penned this agreement, named the position which is entitled "executive supervisor", and this function will be to focus on oversight and hands on training for the bar tenders and to establish localized procedures. Ms. Linda Wier has accepted this position and is doing an excellent job with the corporation. The PFC adopted this agreement as written last night, October 12th. Councilmember Tepper proposed redlines. Councilmember Tepper made a motion to approve this agreement as redlined. Councilmember Jones seconded the motion. The motion carried by unanimous vote.

### **E. Action/discussion: Annual Cost Reimbursement Agreement (ARCA) Update – Aaron** (Attachment S)

Mayor Aaron introduced this item by stating council has reviewed this once before and one redline was discussed. Mayor Aaron also reviewed the modifications to Exhibit "D" including insurance requirements, reimbursement of the independent annual audit, and adding the header of Exhibit "D". No additional modifications were proposed.

### **F. Action/discussion: City and Meadowlakes Public Facility Corporation Interlocal Agreement Update – Aaron** (Attachment T)

Mayor Aaron introduced this item by outlining the modifications that were made and provided explanation of same. Council discussion ensued in relation to several sections and redlines were proposed. Councilmember Summers made a motion that we adopt the interlocal cooperation agreement with Exhibit D as redlined. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote.

## **IX. CITIZEN COMMENTS:**

- A. Keith Conrad inquired if any members were going to attend TML next week.
- B. Joe Don Dockery pointed out that last year we utilized the interlocal agreement with Burnet County and stated that the county is still willing and available to assist Meadowlakes in future projects.

**X. COUNCIL & MAYOR ANNOUNCEMENTS**

**A. Public Forum to take place on October 27<sup>th</sup> from 5:30 until 7:00 p.m. at Totten Hall.**

Mayor Aaron stated there will be a public forum taking place on October 27<sup>th</sup> and he will probably move that time to 6:00 pm

**XI. ADJOURNMENT:**

Councilmember Jones made a motion to adjourn. Councilmember Summers seconded the motion. The meeting adjourned at 7:04 p.m.

**Approved:**

/s/ John Aaron

**Mayor**

**Date:** 10/13/09

**Attest:**

/s/ Linda A. Wendling

**City Secretary**

**Date:** 10/13/09