

City of Meadowlakes
City Council Stated Meeting Minutes
May 12, 2009

I. CALL TO ORDER AND QUORUM DETERMINATION:

Mayor John Aaron called the meeting to order at 5:00 p.m. declaring that the required quorum was present at the Meadowlakes Municipal Building in Totten Hall, 177 Broadmoor, Meadowlakes, Texas. Members present were: Mayor John Aaron, and council members Christine Forsyth, Laird Landis, Bill Pickard, Joe Summers, and Camille Sweigart. Also present were City Administrator Johnnie Thompson, City Secretary Linda Wendling, and City Treasurer Eileen Harrison.

II. PLEDGE OF ALLEGIANCE & PRAYER:

Councilmember Landis led the meeting members and guests in the Pledge of Allegiance. Councilmember Sweigart led the meeting members and guests in prayer.

III. STANDARD LIVE REPORTS:

A. POA Activity Report - Don Williams, President (Attachment A)

Mr. Williams presented his report highlighting, the possibility of hiring an additional security person at the gate, Board Secretary Kris Carstens is leaving her position and Jan Cunningham may possibly fill that vacancy, ongoing street repairs, budget in relation to street repairs, Lakeside Park table replacement, roof damage, the RV park is at capacity with a long waiting list, RV park repairs due to rain, and the recent onslaught of rental cars due to hail damage and therefore requesting patience with the temporary tags and with the guard shack personnel.

B. City Administrator Activity & Financial Summary Report - Johnnie Thompson (Attachment B)

Mr. Thompson presented his report highlighting, a position that is open due to Celia Peace's resignation with the new applicant needing to possess extensive accounting and financial experience, purchase of the excavator complete with remaining funds left over, financial status of public works and recreation and country club funds, the new food and beverage manager watching expenditures, wage caps with salary and overtime freezes in place for the HFGC, appreciation to Brent Dalton and Joe Summers for designing the patio cover, donations received, and the progress of utilizing the prisoner workforce.

C. General Fund Financial Summary Report - Eileen Harrison (Attachment C)

Ms. Harrison presented her report stating that the general fund is in good financial position and highlighting, the Ad Valorem tax collected, CD rates, expenditures in line with the budget except for legal, insurance payments received from TML for the vehicle damage and awaiting receipt of funds for repairs to the structures, monthly expenditures, the city directories will be ready for the printers soon, and discussion of the city directory fees which will remain at \$2.00 per directory.

D. Hidden Falls Golf Club (HFGC) Activity & Financial Summary Report - Steve Hatch (Attachment D)

Mr. Hatch presented his report highlighting every bulleted item on the first page of Attachment D, golfing memberships by class, golf rounds and revenue by department, the pool opening possibly

Wednesday or Thursday, profit and loss of each line item, new manager Chris Benson paying extra attention to the financials, internal control changes, and the profit and loss budget versus actual. Audience discussion ensued with Mr. Hatch responding to every question as posed to him.

- E. Public Works Department Activity & Financial Summary Report - Mike Williams** (Attachment E) Mr. Williams presented his report highlighting each bulleted item on Attachment E. Audience discussion ensued with Mr. Williams responding to every question as posed to him.

IV. CONSENT ITEMS:

- A. April 2, 2009 – Called Meeting Minutes** (Attachment F)
B. April 14, 2009 – Stated Meeting Minutes (Attachment G)
B. Ordinance Enforcement April Activity Report - Harvey Raschke, Officer (Attachment H)
C. Animal Control April Activity Report - Robbie Galaway, Officer (Attachment I)
D. City Building Committee April Activity Report - Blair Feller, Chairman (Attachment J)
E. General Fund April Financials Report- Eileen Harrison, Treasurer (Attachment K)
F. Utility April Financials Report- Johnnie Thompson, City Admin. (See Attachment B)
G. RCC April Financials Report – Johnnie Thompson, City Admin. (See Attachment B)

Mayor Aaron stated that there is one addendum, adding additional information to the building committee report. Mr. Morgan Beck, Floodplain Administrator, introduced himself to the meeting members and guests. Mr. Beck stated the following: FEMA has adjusted the maps in relation to the floodplain areas, there is an upcoming meeting in Burnet in which Mr. Beck will be attending as a representative of Meadowlakes, after the meeting there is a 90-day period in which an entity may refute the mapping decisions and reasoning thereof, provided explanation of Base Flood Elevation, stated copies of the old and new maps will be left at City Hall for residents review, and stated that follow-up questions are more than welcome. Councilmember Landis made a motion to adopt the consent items as presented. Councilmember Summers seconded the motion. The motion carried by unanimous vote.

V. CITIZEN COMMENTS:

- A.** There were no citizen comments.

VI. OLD BUSINESS:

- A. Action/discussion/briefing: Damage to City owned properties by April hail storm including the following:**
a. Repair of City owned buildings - Thompson
b. Replacement and/or repair of City owned vehicles – Thompson
c. Authority to Requests Bids as Needed - Thompson (Attachment L)
Mr. Thompson introduced this item highlighting funds received from TML for vehicle repairs, retaining salvage rights of the damaged vehicles, repair and replacement of damaged vehicles, provided a recommendation to reduce the fleet by replacing two damaged, older model vehicles with the

purchase of one newer, used vehicle pending authorization, auction of the unused damaged vehicles, TML insurance recovery progressed smoothly with the vehicles but we are still working out difficulties with recovery on the structures, receipt of anticipated funds, maintaining of receipts so that TML will reimburse for overages, needed authorization to solicit for quotes for the repairs and roofing of the city-owned buildings, and review of the two action authorizations that he is requesting.

Mayor Aaron reiterated the first authorization item which is the request for proposals (RFP) in relation to repairing our damaged structures and roofing. Councilmember Landis made a motion to proceed with the RFP's. Councilmember Pickard seconded the motion. Council discussion ensued. The motion carried by unanimous vote.

Mayor Aaron reviewed and reiterated the second authorization request to purchase one used vehicle, not to exceed \$20,000, to replace two older model vehicles. Council discussion ensued. Councilmember Pickard made a motion to approve the request as presented. Councilmember Summers seconded the motion. The motion carried by unanimous vote.

VII. NEW BUSINESS:

A. Presentation of Special Meadowlakes Appreciation Award to Johanne Faulkner - Aaron (Attachment M)

Due to Ms. Faulkner's inability to be present this agenda item will be tabled. Mayor Aaron stated that Johanne's contribution to the City was extremely beneficial to the Hidden Falls Restaurant.

B. Action/discussion: Acceptance of Private party's cash donation letter and proceeds from garage sale for HFGC Patio Cover/Furniture - L Wier

(Attachment N) Mayor Aaron introduced this item by stating that resident Linda Wier submitted a letter [and proper form] requesting that a cash donation in the amount of \$2,475.15 be accepted by the City in order to provide for a patio cover and furniture. Councilmember Forsyth made a motion that we gratefully accept this donation and thank Linda Wier for all of her hard work. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

C. Action/discussion: Acceptance of Anonymous Cash Donations for HFGC Patio Cover/Furniture - Aaron (Attachment O)

Mayor Aaron introduced this item by stating that in parallel to the garage sale profits there were also anonymous donors that contributed funds directly which also raised \$8,447.50 [proper form being attached for approval]. Councilmember Pickard made a motion that we graciously accept the donation. Councilmember Forsyth seconded the motion. The motion carried by unanimous vote.

D. Presentation of Community Appreciation Letter for Patio Cover/Furniture Fundraiser(s) & Donations - Aaron (Attachment P)

Mayor Aaron read a letter of appreciation into the record and stated it will be posted to the website and sent via the City's e-mail distribution tab. Council and audience discussion ensued.

E. Action/discussion: Transfer of Furniture Surplus Sale Proceeds to Patio Cover Construction Project - Aaron

Mayor Aaron introduced this item by providing a summary of its purpose and background and requested that \$64.00 be transferred to the patio cover

construction project. Councilmember Pickard made a motion to transfer \$64.00 to be placed toward the patio cover and/or furniture fund. Councilmember Summers second the motion. The motion carried by unanimous vote.

F. Action/Discussion: Meadowlakes Court Prosecuting Attorney Services Agreement with Katherine McAnally – Aaron (Attachment Q)

Mayor Aaron introduced this item by providing a summary of its origination, highlighting that our current attorney is relocating in June, review and recommendations of possible candidates, review of Ms. McAnally's professional history and recommended that the City consider Attorney Katherine B. McAnally to fill the prosecuting attorney position. Council discussion ensued. Councilmember Forsyth made a motion to accept this agreement. Councilmember Pickard seconded the motion. The motion carried by unanimous vote.

G. Action/discussion: HFGC Organization Planning & General Manager Search Committee Formation - Aaron

Mayor Aaron introduced this item by providing explanation of its purpose, additionally reviewing the following:

- Budget season is rapidly approaching; therefore, as part of this planning we need to organize the golf course by October 1st.
- The need for an in-depth review of how to proceed should take place.
- Mr. Hatch's contract expires in October, while the long-term intention has always been to consolidate the GM and Director of Golf into one position for financial reasons.
- A review should take place of our current organizational approach.
- This activity may render a decision package that could be provided to council so they will be informed on how to proceed, provide committee objectives, strategies to minimize expenses, and consider possible usage of incentives.
- Preliminary work has begun, a meeting with Bill Keys, a PGA Professional, took place last week and the meeting went very well with plenty of ideas and free assistance.
- Mayor Aaron stated he would like to proceed save objection from the council.
- There would be periodic updates and meetings.
- Individuals assigned to the committee include Johnnie Thompson, Dale Fixsen, Charlie Burlson, Mayor Aaron, with Bill Keys being the ex-officio member.

The two comments received from council members were positive. Audience discussion ensued.

H. Action/discussion: Appointment of Person with Authority to Act as Meadowlakes Mayor while Aaron is unavailable – Aaron

Mayor Aaron introduced this item by stating he was heading out on vacation and therefore stated that Mayor Pro Tem will act on his behalf, and during her vacation plans Joe Summers will act as Mayor. Both councilmember's accepted the responsibility.

I. Action/discussion: General Fund Line Item Transfers - Eileen Harrison, Treasurer There were no line item transfers.

J. Action/discussion: Utility & RCC Line Item Transfers - Johnnie Thompson, City Administrator. There were no line item transfers.

VIII. CITIZEN COMMENTS:

A. Georgina Christy thanked the residents for their participation and large turn out with the election, welcomed the two new council members and thanked Councilmember Sweigart and Landis for their service.

IX. COUNCIL & MAYOR ANNOUNCEMENTS:

A. May Public forum is cancelled.

B. Meadowlakes Ordinance Officer Job Announcement & Status.

C. Mayor Pro Tem Forsyth will canvass the election at 11:00 on Friday, May 15th.

X. ADJOURNMENT:

The meeting adjourned at 6:45 p.m.

Approved:

/s/ John Aaron

Mayor

Date: 5/12/09

Attest:

/s/ Linda A. Wendling

City Secretary

Date: 5/12/09