

City of Meadowlakes Stated Meeting Minutes March 19, 2019

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on March 19th, 2019, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary
Debbie Holley, Treasurer
Mike Williams, Public Works Director
Larry Panther, Head Golf Pro
Debbie Ingalsbe, Food and Beverage Manager

Guests:

Keith & Tracie Neffendorf, Neffendorf & Knopp, P.C.

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE AND PRAYER.** Mayor Raesener led Council and guests in the Pledge of Allegiance. Councilmember Woods led Council and guests in prayer.
3. **CITIZEN COMMENTS.** Council heard comments from the following residents:
Ms. Wendy Buerger addressed the Council regarding the swimming pool hours and the fact that lifeguards are required to be present during operating hours.

Longtime resident James Woods expressed his extreme frustration over the juvenile and immature behavior of some individuals over the past several of weeks in reference to certain political signage and the divisiveness of citizens within the community. While people are free to express their own personal opinions, Councilmember Woods believes that those opinions are not supportive of the city, its citizens, or the POA. He also stated that, in reference to those certain individuals, residents be mindful of placing signs on private property.

4. **MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:
 - A. **Current Operations and Consent items.** Mr. Thompson briefed Council on operations, as well as consent items as follows:
 1. **Larry Panther Resignation** - Golf Course General Manager Larry Panther has resigned to take a position in South Carolina. Mr. Thompson reported that Larry should be on location

through the 15th of April. Mr. Thompson has asked Larry Upton, James York, and Patti Wray to assist him with the selection of the next Golf Course General Manager. Mr. Upton and Ms. Wray are avid golfers and former members of the PFC Board of Directors. Mr. York has been a resident of the City for over 20 years and has extensive experience in the business world, he also has a degree in Hotel and Resort Management. There are three local individuals that have expressed interest in the job, and Mr. Thompson hopes to have them interviewed and offer the job to one of the candidates next week.

2. **Lot 519, 102 Firestone Place** - The city has closed on the purchase of this lot. Mr. Thompson hopes that by mid to late April, the work will begin to channel waters from the adjacent property owners.
 3. **Lowering of Lake Marble Falls** - Lake Marble Falls began refilling on Monday, March 18th and should be back to a normal level by Wednesday the 20th. Once the lake is refilled, all watering restrictions will be lifted.
 4. **Cart Paths** – The County plans on moving in their equipment the last week of this month, and it is hoped that the city will begin work on the paving of the cart paths the first week in April. This project had to be delayed slightly due to several tournaments that were scheduled for late March.
 5. **Water Treatment Plant SCADA Upgrades** – The major portion of the SCADA upgrades have been completed. The contractor is scheduled to return on the 26th to install some additional equipment and to work out some bugs in the system.
 6. **Ordinance & Animal Control** - Responded to 27 calls during February, mailed 45 ordinance violation letters (mainly dealing with trash and recycle containers visible from the street), issued 12 warning tickets (mainly for parking infractions), three warning notices, and issued four verbal warnings. In addition, he removed seven trapped animals from the City. One skunk tested for rabies.
 7. **Patrol Activity Report** - In February, 53 hours and 206 miles were logged. Four citations were issued; two for failure to stop at a STOP sign, and two for expired vehicle registrations. He also responded to numerous calls within the City.
 8. **Building Committee Report** – In February, the Building Committee issued 4-fence, 1-remodel, 1-patio, 1-jet ski, and two new home permits. The new homes will be built at 118 Dove and 128 Preston Trail. The City has 16 open permits.
- B. **Golf Course/Food & Beverage Operations** – Larry Panther reported that there was a golf cart stolen from the golf shop and, while the cart was recovered, a police report was filed. He also reported that the golf shop is fully staffed and that outside play accounted for approximately 56% of golf revenue for the month. Unlike the golf shop, the restaurant is always needing staff. Mr. Panther reported that restaurant manager, Debbie Ingalsbe, is planning on having a Sunday buffet once a month. She has a few parties/events that are scheduled for the coming weeks.

- C. **Public Works** – Public Works Director, Mike Williams, reported that city employees have completed the clean-up of the POA lakeside park. Mr. Williams recognized the great effort these city employees have made in the aftermath of the October 2018 flood. He also reported that the FEMA maps have been approved and we have 90 days to review them.

5. CONSENT ITEMS:

- A. February City Council Meeting Minutes – Evan Bauer, City Secretary
- B. Financial Reports for February 2019 - Johnnie Thompson, City Manager

After discussion, Councilmember Brown made a motion, which was seconded by Councilmember Woods, to approve the consent items as presented. The motion carried with a 4-0 vote.

6. OLD BUSINESS ITEMS:

- A. **Update on the May 2019 Election** - City Secretary Evan Bauer informed council that since Meadowlakes is the only entity in southern Burnet County that is having an election, the cost will be around \$4500.00. Early voting begins April 22nd and ends April 30th. Election Day is May 4th.

7. NEW BUSINESS:

- A. **Discussion/Action: Resolution 2019-03 - Approval of Fiscal Year 2018 Audit.** Mr. Keith Neffendorf, CPA, of the firm Neffendorf & Knopp, P.C. of Fredericksburg, addressed the Council regarding the City's fiscal year 2018 audit for the fiscal year ending September 30, 2018. Mr. Neffendorf's firm was retained to conduct an independent audit of the City's financial statements. Mr. Neffendorf reviewed the draft audit with Council and reported that, in his opinion, the city was in good financial condition and that he had no reservations in declaring the audit as an "Unqualified or Clean" opinion. An unqualified opinion means that the city's financial reports present fairly in its financial position and that its financial statements conformed to generally accepted accounting principles. After Mr. Neffendorf's review, Councilmember Barry made a motion to approve Resolution 2019-03, which formally adopts the fiscal year 2018 audit as presented. The motion was seconded by Councilmember Brown and carried with a 4-0 vote. A copy of the audit is available for viewing at City Hall.

- B. **Discussion/Action: Resolution 2019-04 - Participation in Regional Flood Assessment Committee and appointment of a representative.** Mr. Thompson briefed the council about an outreach of the ad hock committee of our local residents and the Central Texas Water Coalition. This regional flood assessment committee is in its infancy and will be made up of representatives from local governmental entities in both Llano and Burnet Counties. After discussion, Councilmember Drummond made a motion to adopt Resolution 2019-04 which appoints resident Mark Bentley and City Manager Johnnie Thompson to represent the City of Meadowlakes on this committee for a two year term. The motion was seconded by Councilmember Barry and carried with a 4-0 vote.

- C. **Discussion/Action: Report from Committee on costs associated with providing contractual services to the Meadowlakes Property Owners Association, Inc.** This Committee, formed by Mayor Raesener in January, has met on several occasions and has compiled a cost analysis report regarding the cost of providing contractual services to the POA. Councilmember Woods, presented this analysis to council and guests present and will request it be added to the next POA meeting agenda. After discussion, Councilmember Drummond made a motion that, subject to their approval, this analysis be presented to the POA at their next regular monthly meeting. The motion was seconded by Councilmember Brown and carried with a 4-0 vote. (A copy of the cost analysis is attached).

8. ANNOUNCEMENTS:

The next regularly scheduled City Council meeting is April 16th at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 6:32pm.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: April 9, 2019

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: April 9, 2019