

**City of Meadowlakes
Workshop Minutes
May 22, 2018**

The City Council of the City of Meadowlakes held a Workshop at Meadowlakes Municipal Building in Totten Hall on May 22, 2018, beginning at 4:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary

- 1. CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the workshop to order at 4:00 p.m. and announced the presence of a quorum.

- 2. BUDGETING PROCESS AND CALENDAR FOR FISCAL YEAR 2019 BUDGET.** Mr. Thompson discussed the budgeting process and how it relates to each of the City's funds. He also discussed requirements from the Local Government Code that must be followed during the process. The adopted budget must be filed by September 30th of the incoming fiscal year. Mr. Thompson provided a tentative calendar for future budgeting workshops that included one required public hearing regarding the budget and two required public hearings regarding the tax rate.

- 3. ADJOURNMENT.** Mayor Raesener adjourned the workshop at 4:53pm.

City of Meadowlakes Stated Meeting Minutes May 22, 2018

The City Council of the City of Meadowlakes held its Regular Meeting at Meadowlakes Municipal Building in Totten Hall on May 22, 2018, beginning at 5:00 p.m. in accordance with the duly posted notice of said meeting.

Present:

Mary Ann Raesener, Mayor
Mike Barry, Councilmember
James Woods, Councilmember
Jerry Drummond, Councilmember
Ed O'Hayre, Councilmember
Bob Brown, Councilmember

Staff:

Johnnie Thompson, City Manager
Evan Bauer, City Secretary
Debbie Holley, City Treasurer

Guests:

Johnny Campbell, Executive Director of the Marble Falls EMS, Inc.

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 5:00 p.m. and announced the presence of a quorum.
2. **PLEDGE OF ALLEGIANCE & PRAYER.** Councilmember Woods led the Council and guests in the Pledge of Allegiance. Resident Franzella Jones led the Council and guests in prayer.
3. **CITIZEN COMMENTS.** Resident Linda Wier reported that she was pleased to see that after completing the beverage inventory for the month of April, she noticed the sales variance was much less than previous months. She contributed this to the bar staff being more aware of drink measurements. She also informed Council of a hole in the line of the tap beer that the delivery man discovered recently. It was repaired, and this is expected to result in a lower sales variance for future inventories of tap beer.
4. **MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:
 - A. **Current Operations and Consent items.** Mr. Thompson briefed the Council on operations in general, as well as consent items.
 1. **Cart Paths** – Mr. Williams reported that the back 9 holes are complete. Staff has been busy the past few weeks doing the required dirt work for the pavement of the

remaining cart paths. It is hoped that by the middle of next week all dirt work will be completed. It is anticipated that the County will pave the paths next month.

2. **Water Plant SCADA Upgrades and Improvements** – Mr. Thompson reported that all the details on the SCADA upgrades for the water treatment plant have been worked out and the contractor is currently in the process of doing the necessary design and related drawings. It is anticipated that actual onsite work will begin in about 45-60 days. This project is expected to carry over to the next fiscal year.
3. **Raw Water Intake Renovations** – Mr. Thompson reported that the contract for this project has been executed and the pumps and related controls have been ordered. We had hoped to have the project well under way by now, however, due to a delay in the delivery of the pumps, it is anticipated that the pumps will be installed in late June.

B. Briefing on Food and Beverage and Golf Operations – Mr. Panther was absent, so Mr. Thompson reported on golfing operations. He reported that we are on track for delivery of the new cart fleet June. It was discussed at the April Council meeting that delivery was being delayed approximately 30 days to obtain a fleet of 2019 carts instead of 2018. Regarding Food and Beverage operations, Mr. Thompson reported that Mr. Panther will be bringing on an employee for the purpose of assisting with marketing.

C. Public Works – Mr. Williams briefed the Council on current operations of the Public Works Department, including the regular recurring items.

5. CONSENT ITEMS:

- A. April 17th, 2018 City Council Meeting Minutes – Evan Bauer, City Secretary
- B. Standard Staff Reports for April 2018.
 1. Ordinance Enforcement & Animal Control April 2018 Activity Report – Pat Preston, Ordinance/Animal Control Officer
 2. Patrol Activity Report April, 2018 - provided by Meadowlakes Patrol Officer
 3. Building Committee April 2018 Activity Report – Steve Nash, Chairman
 4. Vandalism April 2018 Report – Evan Bauer, City Secretary
5. Public Works Department April 2018 Activity Report - Mike Williams, PWD
- C. Financial Reports for April 2018 - Johnnie Thompson, City Manager

After discussion, Councilmember Brown made a motion to approve the consent items as presented. The motion was seconded by Councilmember Woods and carried unanimously.

Agenda item 7-B was taken out of order. Briefing from Johnny Campbell, Executive Director of the Marble Falls EMS, Inc. on EMS operations and children’s car seat program. Since 2015, the City of Meadowlakes has helped fund the children’s car seat program through a portion of the state’s “Child Safety Fund”. The goal of this program is to ensure the safety of every child by helping any parent/guardian properly install their child’s car seat. Mr. Campbell reported that in 2017, it was found

that 78% of all seats encountered were improperly installed. In addition, this program provided 118 safety seats to children in need and provided 48 booster seats during the Back to School Blast. Mr. Campbell also gave an update on EMS operations for Meadowlakes. He reported that in fiscal year 2018 (October-April) there were 107 responses in Meadowlakes, with an average response time for life threatening calls being 6 minutes.

Agenda item 7-D was taken out of order. Adjournment into Executive Session per Section 551.071 (Consultation with Attorney regarding contractual agreement(s) with the Meadowlakes Property Owners Association, Inc.). Mayor Raesener adjourned Council to Executive Session at 6:00pm.

Reconvene into Open Session and action as may be required. Mayor Raesener called the City Council meeting back to order at 7:00pm. Councilmember O'Hayre made a motion to authorize Mayor Raesener and Johnnie Thompson, along with the Meadowlakes City Attorney, to discuss the contract for services between the City and the POA. The motion was seconded by Councilmember Brown and carried unanimously.

6. OLD BUSINESS ITEMS:

A. Discussion/Action: Briefing on contracting with YMCA for staffing and operating the City swimming pool. Mr. Thompson reported that the contract has been executed and that he met with a YMCA representative at the pool last Friday to discuss pool operations.

Mr. Thompson informed Council and guests that everyone wanting to enter the pool area will be required to sign in at the Pro Shop, where they will be given a wrist band and all swimmers under the age of 12 will be required to pass a swim test.

B. Discussion/Action: Food and Beverage Operation. Mr. Thompson reported that an outside consulting firm has reviewed Food and Beverage operations. He presented the requested position paper based on the consultant's comments and recommendations and made several recommendations of his own regarding how the building itself should be utilized. He acknowledged that the restaurant needs to improve their marketing, as well as keep a closer eye on food costs to prevent loss.

7. NEW BUSINESS ITEMS:

A. Discussion/Action: Swearing in of Incumbents and Election of Mayor-Tempore. City Secretary Evan Bauer swore in the three incumbents, Mayor Raesener, Councilmember Barry, Place 1 and Councilmember Drummond, Place 3. Each will serve another 2-year term. Councilmember Drummond made a motion to appoint Councilmember Barry as Mayor Pro Tempore. The motion was seconded by Councilmember Brown and carried unanimously.

B. Briefing from Councilmember Woods. Councilmember Woods requested to address Council on the possibility of extending the pecan orchard to northern boundaries of the City.

Councilmember Woods informed Council that there are about 413 homes currently in the orchard area and he proposed extending this area by adding pecan trees to cover the area around the remaining 600 homes. Councilmember Woods presented vendors, pricing, and warranty information, as well as details on when to plant. After discussion, it was determined that this item will be discussed during the budgeting process for fiscal year 2019.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next Council meeting will be held Tuesday, June 19th, 2018 at 5:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 7:57p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: June 11th, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: June 11th, 2018