

City of Meadowlakes Stated Meeting Minutes November 14, 2017

The City Council of the City of Meadowlakes held a Regular Meeting at Meadowlakes Municipal Building in Totten Hall on November 14, 2017, beginning at 4:00 p.m. in accordance with the duly posted notice of said meeting.

Staff Present:

Council Members Present:

Mayor Mary Ann Raesener
Councilmember Mike Barry
Councilmember Ed O'Hayre
Councilmember Jerry Drummond
Councilmember David Baker
Councilmember Bob Brown

City Manager Johnnie Thompson
City Secretary Evan Bauer
City Treasure Debbie Holley
Utility Clerk Paige Holmes
Accounts Payable Joanne Dixon

Guests Present:

Gary Gauci, Republic Services

1. **CALL TO ORDER AND QUORUM DETERMINATION.** Mayor Raesener called the meeting to order at 4:00 p.m. and announced the presence of a quorum.

2. **PLEDGE OF ALLEGIANCE & PRAYER.** Councilmember Baker led the Council and guests in the Pledge of Allegiance and prayer.

3. **CITIZEN COMMENTS.** Resident Christine Forsyth feels that the stop sign at Columbine and Olympia Fields is unnecessary. She feels it would be more beneficial if one was placed at Columbine and Colonial instead.

Resident Joe Summers offered his gratitude to the City of Meadowlakes for helping make the Veteran's Day ceremony a success. Mr. Summers also expressed that Meadowlakes' current Building Committee is not proactive enough in looking for new members.

Resident James Woods discussed the Building Committee and his concerns with the changes that are being proposed. He is concerned that there will be more delays in the review and appeals process.

4. **MONTHLY STANDARD LIVE REPORTS:** The following live reports were given by staff:
 - A. **Current Operations and Consent items.** Mr. Thompson briefed the Council on operations in general, as well as consent items.
 1. Job Descriptions and Organizational Chart - Mr. Thompson reported that a draft of the job descriptions have been given to managers. The managers have been asked for their input on their respective employees. This should be complete by the first of the year.

2. Meadowlakes Public Facility Corporation - TABC liquor license and the dissolving of the PFC: Mr. Thompson reported that due to scheduling delays at TABC, attempts to meet with them have been unsuccessful. He advised that he would prefer to wait until the City has new legal council in order to get their guidance with this issue.
3. Food and Beverage - Debbie Ingalsbe reported that she is about 80% staffed at this time. She also gave an update on some upcoming events at the restaurant. There will be a Thanksgiving Day meal, and she expects to have a good turnout. She also reported that there have been 18 holiday parties booked for the month of December, and that the POA is bringing John Arthur Martinez back to the restaurant for a New Years' celebration on January 5th, 2018.
4. Golf - Larry Panther, head golf pro, reported on golf operations in general. He recently hired a full time staff member, which makes him fully staffed at this time.

B. Public Works - Mr. Thompson briefed the Council on current operations of the Public Works Department, including the regular recurring items. He reported that the fence repair on Dog Leg is complete, and the City billed the POA just under \$12,000 for that project.

5. CONSENT ITEMS:

- A.** October 17th, 2017 City Council Meeting Minutes – Evan Bauer, City Secretary
- B.** Standard Staff Reports for October 2017.
 1. Ordinance Enforcement & Animal Control October 2017 Activity Report – Pat Preston, Ordinance/Animal Control Officer
 2. Patrol Activity Report October 17, 2017 - provided by Meadowlakes Patrol Officers
 3. Building Committee October 2017 Activity Report – Steve Nash, Chairman
 4. Vandalism October 2017 Report – Evan Bauer, City Secretary
 5. Public Works Department October 2017 Activity Report - Mike Williams, PWD
- C.** Financial Reports for October 2017 - Johnnie Thompson, City Manager

After discussion, Councilmember Brown made a motion to approve the consent items as presented. The motion was seconded by Councilmember Drummond and carried unanimously.

6. OLD BUSINESS ITEMS:

A. Discussion/Action: Adopting Ordinance 2017-06 “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING AND EXTENDING THE FRANCHISE WITH REPUBLIC SERVICES FOR A THREE (3) YEAR TERM COMMENCING ON THE EFFECTIVE DATE; CONTAINING VARIOUS TERMS AND CONDITIONS WITH REGARD TO THE EXTENSION OF SUCH FRANCHISE; CONTAINING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ANY AND ALL KINDS OF ORDINANCES THAT ARE IN CONFLICT WITH THIS ORDINANCE; AND DECLARING AN EFFECTIVE DATE.” After discussion, Councilmember Brown made a motion to accept Ordinance 2017-06 as presented. The motion was seconded by Councilmember Drummond and carried unanimously.

B. Discussion/Action: Recommendations from the Building Committee Review Committee. Mr. Thompson briefed council on what the Review Committee recommends regarding the current Building Committee, its role, the number of members, and the building process in Meadowlakes. Also recommended is establishing another committee, consisting of Mr. Thompson, Councilmembers Baker and Barry, a member of the POA, and a member of the Building Committee that will review the current verbal policies and procedures of the Building Committee, establish written policies and procedures, as well as look into integrating some of the POA’s CC&Rs into the City’s ordinances. After discussion, Councilmember Drummond made a motion to approve the Review Committee’s recommendation of reducing the number of members on the Building Committee from seven to five. The motion was seconded by Councilmember Brown and passed unanimously.

7. NEW BUSINESS ITEMS:

A. Discussion/Action: Ordinance 2017-07 AN ORDINANCE OF THE CITY OF MEADOWLAKES, TEXAS, AMENDING APPENDIX A, SECTIONS A10 AND A50 OF THE CODE OF ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING AN OPENING CLAUSE. After discussion, Councilmember Barry made a motion to accept Ordinance 2017-07. The motion was seconded by Councilmember Drummond and passed unanimously.

B. Discussion/Action: Resolution 2017-07 “A RESOLUTION BY THE CITY OF MEADOWLAKES, BURNET COUNTY, TEXAS APPOINTING MEMBERS TO CITY OF MEADOWLAKES BUILDING COMMITTEE, AND PLANNING

AND ZONING COMMITTEE; ESTABLISHING TERMS OF OFFICE FOR EACH.” After discussion, Councilmember Drummond made a motion to accept Resolution 2017-07. The motion was seconded by Councilmember O’Hayre and passed unanimously.

C. Adjourned to closed session per Section §551.074 Texas Government Code to discuss Personnel Matters and Land Acquisition Section §551.072 at 5:25pm.

D. Reconvened into open session at 5:40pm. No action was taken.

8. COUNCIL & MAYOR ANNOUNCEMENTS:

A. The next Council meeting will be held December 12, 2017 at 4:00 p.m.

9. ADJOURNMENT: Mayor Raesener adjourned the meeting at 5:40 p.m.

Approved: /S/ Mary Ann Raesener
Mayor, Mary Ann Raesener

Date: January 10, 2018

Attest: /S/ Evan Bauer
City Secretary, Evan Bauer

Date: January 10, 2018