

Minutes
Workshop and Executive Meeting
Board of Directors, Meadowlakes Property Owners' Association

Workshop. December 4, 2017

Executive Meeting, December 12, 2017

Workshop. 12/4/17:

The meeting was called to order at 6:15 p.m. by President Joe Summers.

Board members Richard Salinas, Gerry Mason, Joy Marcou, Mel Hazlewood and Joe Summers were present. Jason Hohenberger and Jerral Wafer were absent. Five residents also attended.

Mel Hazlewood presented minutes of the November workshop and monthly meeting for review before final consideration at the next executive meeting.

Gerry Mason gave an update on progress for the Meadowlakes drainage project. He should have pricing information on the Broadmoor portion of the plan at the next executive meeting. He said that work would begin after 1/1/18 but that no exact date was set.

Board member Jerral Wafer was recognized as present.

No one was present to provide an update on plans for a buffer zone at Dollar Children Park.

Joy Marcou asked which board member was directly responsible for park. Joe Summers said that Gerry Mason was and that Amy Reeves' leadership in parks arose out of her involvement in a city long-range planning task force.

Gerry said that would visit with any residents directly affected by Dollar Park plans and would also take care of replacement of the gravel in the playscapes.

The board discussed the Recreation Committee, also headed by Amy. They will continue to plan and schedule certain events and report their activities to Richard Salinas.

Gerry Mason gave an update on the 'Pocket' Park. It was clarified that the park is the half-moon shaped lot about block north of the intersection of Firestone Drive and Preston Trail. The lot presently has only grass on it. Gerry reported that he was considering adding plants, trees, hardscape, benches and irrigation to it. He said any plants and trees added would be low maintenance.

Joe reported that there was no meeting with the mayor and city manager.

Joy Marcou presented the treasurer's report. She distributed a cash management analysis and budget analysis for the period ending 11/30/17. She noted that bills for use of the storage facility had been sent out late and that there would be a corresponding delay in receipt and deposit of payments.

Jason Hohenberger was not present for the report on the storage facility.

Jerral Wafer gave the security report. He said that Christmas gratuity checks had been sent out and that those affected by income tax consequences would receive the amounts adopted by the board at its last executive meeting. He said that addressed concerns he expressed at the last executive meeting.

Richard Salinas reported on celebrations. He said notices of the Christmas decoration awards had been put up; signs for winners ordered; and, volunteers were going to handle the judging and notification of winners.

The board discussed the signage listing names at the Veterans' Memorial Park.

Gerry Mason gave the maintenance report. He said that work at Lakeside Park had been completed and looked good and that he would have more information on other parks at the next executive meeting.

Joe Summers asked if there were any citizen comments.

Mayor Mary Ann Raesener reported that the city council may not meet in December. She also discussed new recycling bins that would be issued soon and that would replace the present bins.

Florence Schulman said that the welcoming committee continued to meet and greet new residents and had a few more to contact.

Joy Marcou noted that a John Arthur Martinez concert was scheduled for early January 2018.

The board agreed that the following would be agenda items at the 12/12/17 executive meeting:

1. Update on Meadowlakes drainage plan:
2. Update plans for Dollar Children's Park; and,
3. Update on plans for development of lot north of intersection of Firestone Drive and Preston Trail.

Joe Summers asked Mel Hazlewood to send all board members a reminder of the meeting.

Joy Marcou volunteered to give the pledge and Mel Hazlewood volunteered for the prayer.

Joy Marcou made a motion to adjourn. Gerry Mason seconded. The motion was adopted unanimously.

Executive Meeting, 12/12/17:

President Joe Summers called the meeting to order at 6:00 pm.

Six members were present: Joe Summers, Mel Hazlewood, Richard Salinas, Joy Marcou, Gerry Mason and Jerrial Wafer. Jason Hohenberger was absent. Two residents were also present.

The prayer and pledge of allegiance were given.

Minutes of the October 2017 meetings were presented. Gerry Mason moved their approval. Richard Salinas seconded the motion. The minutes were approved by unanimous vote of those present.

Joy Marcou gave the Treasurer's report and presented cash management and budget analyses for the period ending November 30, 2017. She also noted that Christmas gratuities were paid out of account 5445, "Other Operating Expenses." Available cash on hand in the operating budget, less future budgeted expenses, is \$239, 834.26.

Jason Hohenberger was not present to give the storage facilities report.

Jerrial Wafer gave the security report and said that 26 new parking decals were issued in November and that 12 had been issued in December.

Richard Salinas gave the report on celebrations. He said that MoJo Coffee, Home Depot and Chik-Fil-A had agreed to sponsor the Christmas lighting contest and would cover costs of prizes and awards. He said that John Arthur Martinez would perform at the Meadowlakes Restaurant on January 5, 2018.

Florence Schulman reported that the Welcoming Committee visited 25 homes since September 2017 and had 13 more families to visit. She said that families visited thus far had a total of 22 children.

Gerry Mason deferred the maintenance report to the Old Business part of the agenda.

Old Business:

Gerry Mason reported that a meeting was set for December 13, 2017 with the contractor, him and Jim Woods to discuss the drainage work to be done. He distributed a diagram showing some problems that had arisen on the Broadmoor drainage work and said these would be discussed at the meeting.

Gerry reported that he had received positive feedback from the owners of property adjoining the bollard Children's Park about the proposed changes to the park. He said he would begin to get cost estimates of the proposed work.

Gerry also reported that owners of property adjoining the pocket park on Firestone Drive were satisfied with the approach the POA was taking on landscaping. He said he would work with Tom Stueckroth of the city on the project.

New Business:

There was a brief discussion among members about the continuing work on security cameras at the security gate as well as a suitable microphone to record guarddriver discussions.

There were no citizen comments.

The board will meet next in a workshop on January 2, 2018 and in executive meeting on January 9, 2018. Both meetings will begin at 6 p.m. at the Meadowlakes City offices. The board agreed that the following matters will be discussed:

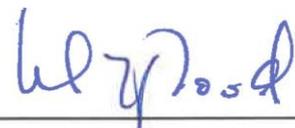
1. Update on drainage issues;
2. Update on plans for Dollar Children's Park; and,
3. Update on landscaping vacant lot north of intersection of Firestone Drive and Preston Trail.

Joy Marcou moved that the board adjourn. Gerry Mason seconded. The motion was unanimously approved.

The next workshop will be on January 2, 2018 and the next executive meeting will

be on January 9, 2018.


Joe Summers, President


Mel Hazlewood, Secretary

01/04/18 7:41 p.m.

